FCCM MANUAL

(5th Edition - Draft)



FILIPINO CATHOLIC COMMUNITY OF MESSINA
Filipino Chaplaincy - "Chiesa dell'Istituto Collereale"
Arcidiocesi di Messina Lipari S. Lucia del Mela
Via del Santo, 21
98124 Messina, Italy

The Beginnings of the "Filipino Catholic Community of Messina"

By: Fr. Ferico "Ric" Duque, RCJ

The process of establishing a Filipino Chaplaincy in Messina, Sicily, Italy began when **His Excellency Mons. Calogero La Piana, SDB**, *Archbishop of the Archdiocese of Messina-Lipari-Santa Lucia del Mela*, saw that there was a growing number of Filipinos in the Archdiocese (2,493 as of January 2014) and thought of the need of a Filipino priest who could accompany and guide them in their spiritual growth as Catholics. Thus, he requested several dioceses in the Philippines if they could send a Filipino priest who could guide and take care of the Filipino migrants who had been working and residing in Messina for so many years. For the past years, the Sri Lankans, who are also working and residing in Messina had been entrusted by the same Archbishop a church of the diocese at their disposal with a chaplain, who has the official mandate from the Archbishop, a priest of their own and at the service of his fellow Sri Lankans.

The Archbishop, with the help of **Rev. Santino Tornesi**, *a permanent deacon of the Archdiocese and the Director of the "Ufficio Migrantes" of Messina*, also wanted to do that same experience with the Sri Lankan community for all the Filipinos in Messina. But since the Archbishop did not receive any response from the requests he made to several dioceses in the Philippines, he turned to the male Religious Congregations present in the Archdiocese and made the same request to them. One of these congregations, the **Rogationists of the Heart of Jesus (RCJ)**, had been present in Messina for so many years and whose confrere in the person of **Fr. Antonio Paciello, RCJ**, had been part in the spiritual growth of a group of Filipinos in Messina for several years but unfortunately, he had to transfer to his new assignment and apostolate outside of Messina.

In coordination with Rev. Santino Tornesi and **Fr. Jessie Martirizar, RCJ**, who was then a *General Councilor and in charge of Missions of the Rogationists*, the Archbishop Calogero La Piana sent a letter (Prot. n.: 39/14/8) to **Fr. Angelo Mezzari, RCJ**, *Superior General of the Rogationists*, requesting the latter if he could send a Filipino Rogationist priest to serve as chaplain of the Filipino migrants in Messina. Fr. Angelo, referred the request of the Archbishop to **Fr. Herman Abcede, RCJ**, *Provincial Superior of the Rogationist Philippine Province*. After consulting the Provincial Council and making dialogues with confreres in the Philippines, Fr. Herman gave a positive answer to the Superior General. In his letter on **April 13, 2014 - Prot. 31/14**, Fr. Herman said that a confrere belonging to the Province, a Filipino priest, in the person of **Fr. Ferico Duque, RCJ**, expressed his willingness and availability to serve as chaplain, to guide and take care of the Filipino migrants in Messina. In his letter on **April 24, 2014 - Prot. n. 139/14**, Fr. Angelo Mezzari, RCJ welcomed Fr. Ferico who would soon be transferring to the Center-South Italian Province for his new assignment while keeping his juridical membership to the Philippine Province. It is also stated in that letter that besides being the chaplain of the Filipino community in Messina, in accordance with his schedule and apostolate with the Filipinos, he would also be assigned as collaborator in the Basilica Santuario of St. Anthony of Padua, which belongs to the Rogationists. In his letter on **May 24, 2014 - Prot. n. 124/14**, **Fr. Angelo Sardone, RCJ**, *Provincial Superior of the Center-South Province* of the Rogationists in Italy, officially welcomed Fr. Ferico to the Province and to his new religious community in Messina, which actually belongs to the

Center-South Province.

Fr. Ferico arrived in Rome, Italy on **October 1, 2014** and transferred to Messina on **October 23, 2014** after processing his "soggiorno" or "permit to stay" in Italy. He was accompanied by two confreres staying in Rome: **Fr. Jessie Martirizar, RCJ**, *General Councilor of the Rogationists* and **Bro. Nilo Pelobello, RCJ**. They were welcomed by **Fr. Giorgio Nalin, RCJ**, *Superior of the Mother House of the Rogationists in Messina*, where Fr. Ferico would reside as his religious community throughout the duration of his mandate as chaplain of the Filipino Community.

At midday of **October 30, 2014**, together with Fr. Giorgio Nalin, RCJ and Rev. Santino Tornesi, Fr. Ferico had a meeting with the Archbishop in his residence at the Curia of the Archdiocese to discuss on how to proceed with the apostolate with the Filipinos in the Archdiocese and the eventual institution of the Filipino Chaplaincy in Messina, the installation of Fr. Ferico as Chaplain and his inclusion into the financial sustenance system for the clergy *("sostentamento clero")* of the Archdiocese.

On **November 7, 2014**, Fr. Ferico and Rev. Santino had a meeting in the "Ufficio Migrantes" at the Curia of the Archdiocese with the two diocesan priests who had been celebrating masses with the Filipino communities in Messina, they are **Fr. William Literato**, a Filipino priest residing in Messina for many years and also Chaplain of the "Policlinico" of Messina and **Fr. Giuseppe Triglia**, a native of Messina. The two priests gave Fr. Ferico some background information and updates regarding the two biggest groups of Filipino Catholics in Messina which they have been assisting as "volunteers" or "substitute-priests" (as they call themselves) for the past several years since they have not received any official appointment from the Archbishop to assist these two groups.

On **November 12, 2014 at 6:00 pm**, Fr. Ferico and Rev. Santino went to the convent of the Salesian Sisters in Messina to meet the officers and representatives of a group of Filipinos, which had been going to the house of this religious congregation for many years for their Eucharistic celebrations and other communitarian activities. Also present during the meeting were **Fr. Giuseppe Triglia** and **Suor Anna**, who had been with the group since the beginning when the Filipinos started gathering themselves in the house of the Salesian Sisters for the celebrations of the mass and other activities. The superior of the house of the Salesian Sisters was also present during the meeting. Rev. Santino, in behalf of the Archbishop, introduced officially Fr. Ferico to the group as the newly appointed chaplain of the Filipino community in Messina. After which, Rev. Santino presented to the assembly the plan of the Archbishop to gather all Filipino Catholics living in Messina as one community by entrusting to them a church of the Archdiocese which could be used exclusively by the Filipino community for their Eucharistic celebrations and other activities and by appointing a chaplain, in the person of Fr. Ferico, who could assist and help his countrymen especially in their spiritual growth. Then the floor was given to the group to express their ideas, suggestions and questions about the plans of the Archbishop for the Filipino community in Messina.

On that same day, **November 12, 2014 at 8:30 pm**, after the meeting at the convent of the Salesian Sisters, Fr. Ferico and Rev. Santino went to the Mother House of the Daughters of Divine Zeal to meet the officers and representatives of another group

of Filipinos who had been going to the "Chiesa dello Spirito Santo" for their Eucharistic celebrations and other activities. This is the group assisted before by **Fr. Antonio Paciello**, an Italian Rogationist priest and appointed Chaplain of the said group on **February 28, 2008** by the Archbishop of Messina until the time he transferred in **August 2012** to his new assignment outside Messina. Also present during the meeting were **Fr. William Literato**, **Suor Carolina** and **Suor Rosario Gallano**. The two sisters are Filipinas belonging to the Congregation of the Daughters of Divine Zeal. These sisters had been assisting the group in their spiritual growth with Fr. William who had been celebrating the Eucharist for and with them since the transfer of Fr. Antonio. Just like in the previous meeting with the first group, Rev. Santino introduced Fr. Ferico to the assembly and presented also to them the plans and projects of the Archbishop for all the Filipino Catholics residing in Messina. After which, those present were also given the opportunity to share their ideas, questions, suggestions, etc.

Fr. Ferico celebrated his first Tagalog mass in Messina with the Filipinos on **November 16, 2014 - Sunday at 5:00 pm** in the chapel of the Salesian Sisters. At the beginning of the celebration, Fr. Giuseppe Triglia, who concelebrated with Fr. Ferico, introduced the latter to the assembly as their new chaplain and joyfully welcomed him in behalf of all those present. A week after, on **November 23, 2014** - Sunday, Fr. Ferico celebrated his first Tagalog mass with the Filipinos in the "*Chiesa dello Spirito Santo*" of the *Figlie del Divino Zelo* at 5:00 pm.

On **November 26, 2014 at 6:00 pm**, Fr. Ferico convoked a meeting at the *Santuario di Sant'Antonio* of the Rogationists with the representatives and officers of the different Filipino groups, organizations and associations present in Messina in order to discuss with them the forthcoming activities of the Filipino Chaplaincy of Messina and where to celebrate the Sunday masses while waiting for the Church to be entrusted to them by the Archbishop. The assembly agreed that up to the time a Church will be already assigned to the Filipino community, Sunday masses would be celebrated alternately in the Churches of Spirito Santo and that of Don Bosco. Also present during the meeting were: Rev. Santino Tornesi, Fr. Giuseppe Triglia, Fr. William Literato, Suor Anna of the Salesian Sisters and Suor Rosario of the Daughters of Divine Zeal.

On **November 30, 2014** – 1st Sunday of Advent, Fr. Ferico celebrated two Tagalog masses for the Filipinos: at 3:30 pm in the chapel of the Salesian Sisters and at 5:30 pm in the Church of the Holy Spirit of the Daughters of Divine Zeal. On **December 7, 2014** – 2nd Sunday of Advent, Fr. Ferico celebrated the mass in Tagalog for all Filipino Catholics in Messina gathered together for the first time in the chapel of the Salesian Sisters. During the mass, he announced the good news that the Archbishop of Messina has designated the "***Chiesa dell'Istituto Collereale***" to be their "home" - to be the place of the celebration of the sacraments and other activities of the Filipino Chaplaincy in Messina.

On **December 8, 2014** – Solemnity of the Immaculate Conception of the Blessed Virgin Mary, Fr. Ferico celebrated the Eucharist at 5:00 pm with the Filipinos gathered together for the first time since his arrival in Messina, this time in the Church of the Holy Spirit of the Daughters of Divine Zeal.

On **December 10, 2014**, Fr. Ferico convoked again a meeting with the officers and

representatives of the different associations, organizations and groups of Filipinos present in Messina to discuss the forthcoming transfer of the Filipino community to the Church at Collereale. He appointed these officers and representatives as the **temporary "Core Group"** of the Filipino community until such time that the community is already settled and stable in its new location, by then a new "Core Group" could already be chosen by the members of the community themselves with the approval of Fr. Ferico.

On **December 11, 2014** at 3:30 pm, Fr. Ferico and Rev. Santino went to the visit the Church at Collereale and they also met **P. Nino Caminiti**, the priest in charge of that institute, to discuss with him the eventual transfer of the Filipino community to this church which was foreseen on December 14, 2014 – 3rd Sunday of Advent.

On December 14, 2014 at 5:00 pm, Fr. Ferico celebrated the first Tagalog Mass with the Filipino community of Messina in the new church, which had been entrusted by the Archbishop to the Filipinos in Messina as the "seat" or place of their Chaplaincy. The church is called "**Chiesa dell'Istituto Collereale**" located at **Via del Santo, 21** in the center of the city. Rev. Santino Tornesi was also present at the celebration and assisted Fr. Ferico during the mass. At the beginning of the mass, Fr. Ferico welcomed and thanked all Filipinos present including several Italian visitors and volunteers of the "Ufficio Migrantes" of the Archdiocese. Before the end of the mass, Rev. Santino thanked also the **Vincentian Sisters** represented by **Suor Aurelia,** who is the "sacristan" of the Church of the Institute of Collereale and she was also given the chance to welcome the Filipino community in behalf of the superior of their religious community at Collereale, **Suor Anna Maria.**

After the mass, Fr. Ferico had a meeting with the "**Core Group**" of the Filipino community and other "pinoys" who stayed foot. He discussed with those present about the organizational chart of the community and introduced to the assembly the **WESTY structure**, which he already presented previously during the last meeting of the "Core Group". Then, he asked everyone in the assembly to sign his or her name voluntarily under one or two sectors of their choice under the WESTY structure (Worship, Education, Service, Temporalities and Youth). On this day, the Filipino Chaplaincy of Messina was born and it was later called officially as the **Filipino Catholic Community of Messina** or **FCCM**!

VISION-MISSION STATEMENT

VISION:

Communion and Pastoral care of Filipino migrants in Messina witnessing to Christ, nourished by the Eucharist and the Word of God and well-integrated in the Local Church.

MISSION:

We, the Filipino Catholic Community of Messina commit to promote:

- Communion,
- Charity,
- Human dignity,
- Responses to the needs of society and challenges of the times,
- Identity as Christians,
- Strong family values and
- New Evangelization.

GOALS:

The goals of the FCCM are to build a vibrant, empowered, integrated, united Filipino community in Messina through:

- Providing spiritual formation,
- Reception of the Sacraments,
- Participating in the activities of the local church,
- Strengthening Filipino family values and cultural heritage,
- Advocating justice and peace issues,
- Networking with different organizations and sectors of the society,
- and Promoting sports and socio-cultural activities.

FCCM Official Logo

AFTER
Graphic Artist: **Eric Lait**
Silang, Cavite (Philippines)

BEFORE
Artist: **Trisha Anne Ortega**
Messina, Sicily (Italy)

NOTE: In MARCH of 2015, the Chaplaincy organized a **"LOGO-MAKING CONTEST"** in order to create a NEW OFFICIAL LOGO for FCCM and among several entries, the drawing of **MS. TRISHA ANNE ORTEGA** was chosen as the winner of the contest. The drawing was later enhanced and edited several times by a graphic artist, **MR. ERIC LAIT**.

The "OFFICIAL LOGO" of FCCM

1. **OFFICIAL NAME** of the Filipino Chaplaincy of Messina or FCCM
2. **PHILIPPINE FLAG in the background**: symbolizes our beloved Motherland, the Republic of the Philippines
3. **SAN PEDRO CALUNGSOD**: the second Filipino Patron Saint of the Chaplaincy
4. **YEAR** the Chaplaincy was established in the Archdiocese of Messina on December 14, 2014
5. **HANDSHAKE**: symbolizes agreement, friendship and goodwill between Italy (L) and the Philippines (R)
6. **INNER CIRCULAR LINE**: symbolizes unity and solidarity among Filipinos in Messina
7. **SAN LORENZO RUIZ**: the first Filipino Patron Saint of the Chaplaincy
8. **OUTER CIRCULAR LINE**: symbolizes God's complete and unending love for all, without beginning or end, and which encompasses all
9. **ROYAL BLUE FIELD of the Philippine flag**: symbolizes peace, freedom and justice and it is the "Official Color" of the Chaplaincy
10. **ROGATE CROSS**: the "emblem" of the Rogationists of the Heart of Jesus (RCJ)



Artist: Trisha Anne Ortega
Graphic Artist: Eric Lait

Mons. Calogero La Piana

Arcivescovo Metropolita di Messina - Lipari - S. Lucia del Mela
Archimandrita del SS. Salvatore

Prot. n. 99/14

Volendo garantire, con particolare riguardo, la cura pastorale della Comunità cattolica filippina, che vive e opera nel territorio di questa Chiesa Metropolitana, dopo il servizio reso dal Rev. P. Antonio Paciello R.C.J.;

considerata la disponibilità del REV. P. ANGELO A. MEZZARI R.C.J, Superiore Generale della Congregazione dei Rogazionisti (Prot. n. 139/14, 24 aprile 2014), ad inviare, a tal fine, un sacerdote;

considerate le referenze date dal REV. P. GIORGIO NALIN R.C.J. Superiore della Casa Madre di Messina (30 ottobre 2014);

a norma dei cann. 564-565 del Codice di Diritto Canonico

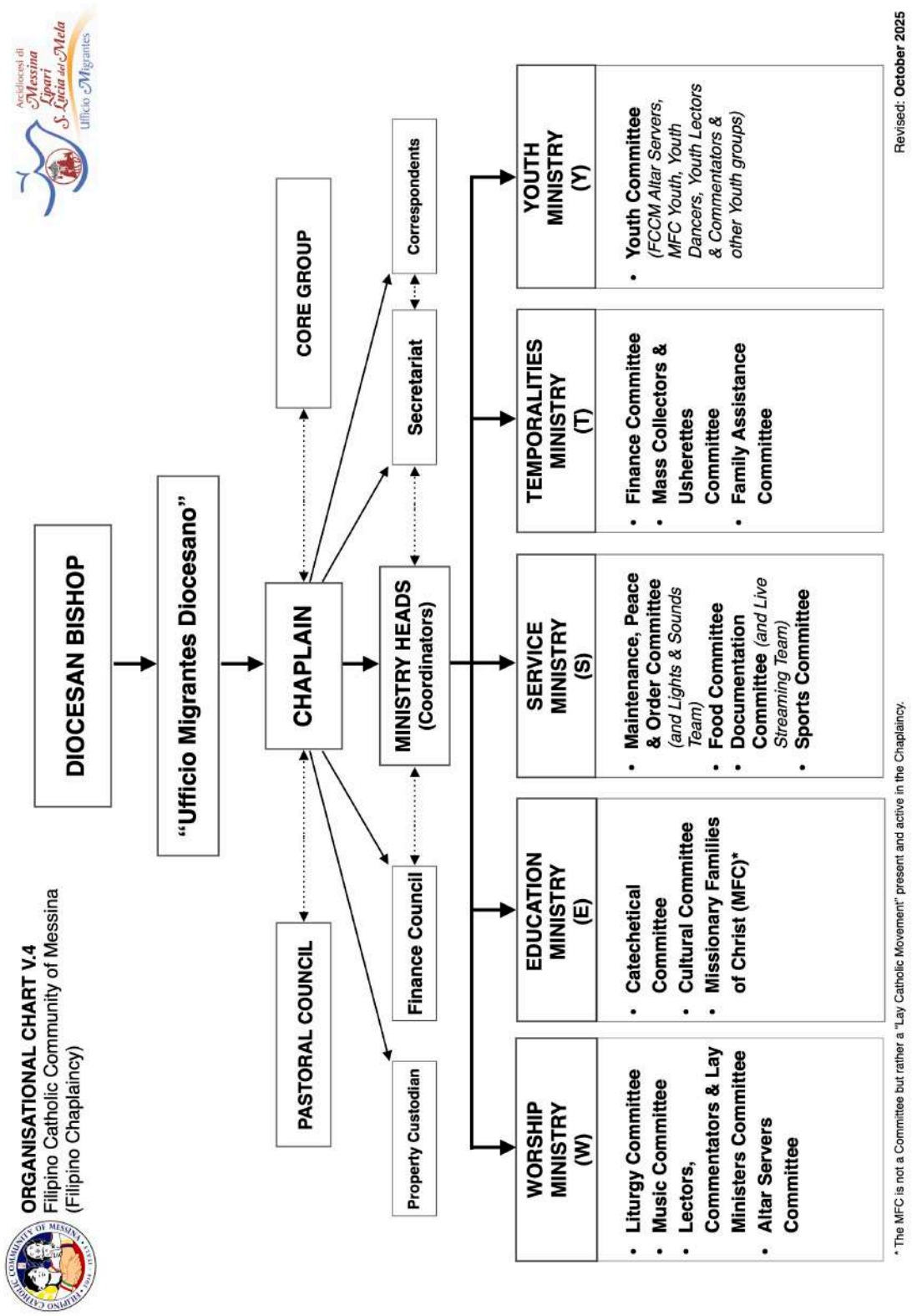
NOMINA CAPPELLANO
PER LA CURA PASTORALE DELLA COMUNITÀ FILIPPINA DIOCESANA

il rev. **P. FERICO NICOLAS TUNAC DUQUE** R.C.J., nato a Vintar, Ilocos Norte (Filippine) il 9 settembre 1972 e ordinato sacerdote il 22 giugno 2002. La nomina decorre dal 1° novembre 2014.

Messina 30 ottobre 2014

PIETRO ALIQUÒ
CANCELLIERE ARCIVESCOVILE

+ CALOGERO LA PIANA
ARCIVESCOVO METROPOLITA


ORGANISATIONAL CHART V.4
Filipino Catholic Community of Messina
(Filipino Chaplaincy)
DIOCESAN BISHOP
"Ufficio Migrantes Diocesano"
CHAPLAIN
CORE GROUP
Correspondents
Secretariat
MINISTRY HEADS
(Coordinators)
Finance Council
Property Custodian
PASTORAL COUNCIL
WORSHIP MINISTRY (W)
Liturgy Committee
Music Committee
Lectors, Commentators & Lay Ministers Committee
Altar Servers Committee
EDUCATION MINISTRY (E)
Catechetical Committee
Cultural Committee
Missionary Families of Christ (MFC)*
SERVICE MINISTRY (S)
Maintenance, Peace & Order Committee (and Lights & Sounds Team)
Food Committee
Documentation Committee (and Live Streaming Team)
Sports Committee
TEMPORALITIES MINISTRY (T)
Finance Committee
Mass Collectors & Usherettes Committee
Family Assistance Committee
YOUTH MINISTRY (Y)
Youth Committee (FCCM Altar Servers, MFC Youth, Youth Dancers, Youth Lectors & Commentators & other Youth groups)
* The MFC is not a Committee but rather a "Lay Catholic Movement" present and active in the Chaplaincy.
Revised: October 2025

ORGANIZATIONAL CHART OF FCCM

I. CHAPLAIN

1. Definition: "*A priest or other Christian religious leader who performs religious services for a military group (such as the army) or for a prison, hospital, etc. A clergyman in charge of a chapel. A clergyman officially attached to a branch of the military, to an institution, or to a family or court.*" (Merriam Webster Dictionary)

2. A Filipino Catholic priest (Diocesan or Religious) nominated or mandated by the Archbishop of Messina to take care of the pastoral needs of the Filipino Community of the Archdiocese especially the Catholics.

3. Receives updates and information from the Archbishop of Messina through the *Ufficio Migrantes* of the Archdiocese.

4. The duration of his mandate or term depends on the authority of the Archbishop of Messina.

5. At present, the FCCM has no obligations towards the Chaplain when it come to the stipend or financial support of the latter since the *Sostentamento Clero* of the Archdiocese takes care of this. If this financial support from the Archdiocese is suspended or cut in the future, the FCCM has the obligation to provide for the stipend or financial support of its Chaplain.

6. Office hours of the Chaplain vary according to the schedule of the current Chaplain of the FCCM. The present Chaplain is usually available for personal dialogue, confession, etc. during these hours in his office (he can also be contacted by phone during these moments):

   Mondays to Saturdays
   09:00 AM – 12:30 PM
   05:00 PM – 07:30 PM

II. PASTORAL COUNCIL and CORE GROUP

1. These are consultative bodies of the FCCM formed by the Chaplain himself and they collaborate directly with him when it comes to the planning and organization of the major activities of the FCCM before such activities are presented to the Chaplaincy.

2. The CORE GROUP is composed of the following individuals:
   a. Ministry Heads of the Chaplaincy
   b. **PASTORAL COUNCIL**: **Leaders, Assistant Leaders and Advisers** of the different Committees of the Chaplaincy

c. Three (3) to five (5) officers or representatives of religious organizations or associations and lay movements within the FCCM (ex. MFC, El Shaddai Group, Neocatechumenal Way, etc.)
d. Three (3) to five (5) officers or representatives of non-religious organizations or associations of Filipinos present in Messina, either recognized by the *Comune* or not (ex. ACF, Fraternità, Mabinians, Mindorenians, FSM, SSK, etc.)
e. Other individuals designated by the Chaplain (ex. Priests, Religious Sisters and Brothers, etc.)

3. Each member of these groups is strongly requested to attend its meetings, which are usually announced ahead of time, and each member should kindly inform the Chaplain if he/she cannot be present during these meetings.

4. Each member of these groups is strongly requested to join in the ANNUAL PLANNING and EVALUATION of the Chaplaincy and each member should kindly inform the Chaplain if he/she cannot be present during this annual gathering *(see APPENDIX I, #8)*.

5. All members of these groups are strongly invited to participate in all the activities and events of the FCCM. Catholic members are fervently invited to participate in the Sunday Masses and other religious celebrations of the Chaplaincy. Members who belong to other religions, sects or faiths are also strongly invited to frequent their own churches, chapels or houses of worship.

6. The LIST of members of these groups can be revised or modified by the Chaplain as the need arises (ex. If there is a new set of Leaders, Assistant Leaders and Advisers of the Committees, new set of officers of the different religious organizations or associations within the FCCM and also if there is a new set of officers of non-religious organizations or associations within the Chaplaincy).

III. MINISTRIES

The Chaplaincy has a structure which is patterned to the one commonly used by the Basic Ecclesial Communities (BEC) in the Philippines and its components are referred to as **MINISTRIES** (**W.E.S.T.Y.**) in the Chaplaincy. Each Ministry has its own elected coordinator who is referred to in the FCCM as **MINISTRY HEAD** or **COORDINATOR** and within each Ministry are several smaller groups, which are called **COMMITTEES**. The following are the different Ministries in the Chaplaincy and the different Committees belonging to each Ministry:

1. WORSHIP MINISTRY (W)

a. Liturgy Committee
b. Music Committee
c. Lectors, Commentators and Lay Ministers Committee
d. Altars Servers Committee

2. EDUCATION MINISTRY (E)

a. Catechetical Committee
b. Cultural Committee

3. SERVICE MINISTRY (S)

a. Maintenance, Peace & Order Committee
b. Food Committee
c. Documentation Committee
d. Sports Committee

4. TEMPORALITIES MINISTRY (T)

a. Finance Committee
b. Mass Collectors and Usherettes Committee
c. Family Assistance Committee

5. YOUTH MINISTRY (Y)

a. Youth Committee

IV. FINANCE COUNCIL

It is composed of the Ministry Heads or Coordinators and the Leader of the Finance Committee together with his/her Assistant Leader. The members of this Council act as immediate ADVISERS and CONSULTANTS to the Chaplain especially when it comes to the financial matters of the Chaplaincy.

V. SECRETARIAT

It is composed of the Secretary of the Chaplaincy together with his/her Assistant/s. The Secretariat of the Chaplaincy fulfills its general secretarial duties. (see "Tasks and Responsibilities" of a Secretary and Assistant Secretary, #6 & #7, pp. 35 & 36.)

VI. COMMITTEES

Each Committee of the Chaplaincy is composed of a **LEADER**, an **ASSISTANT LEADER**, an **ADVISER** (or several Advisers) and **MEMBERS**, and all of them work diligently for the fulfillment of their MISSION which is the attainment or realization of the aims and goals of their committee.

1. LITURGY COMMITTEE

a. In-charge of all the liturgical celebrations of the Chaplaincy, prepares and keeps in order all the liturgical paraphernalia (chalice, ciborium,

vestments for the celebrant and concelebrants, etc.) and other things that are used during the celebration of the Sacraments. Members of this Committee assist the celebrant and concelebrants in putting on and removing their vestments in the sacristy before and after the mass respectively.

b. Organizes and prepares retreats or recollections of the Chaplaincy and other moments of prayer like the recitation of the Holy Rosary, Novenas, Via Crucis, Penitential Rites, "*Kumpisalang Bayan*", etc.

c. Keeps in order the Mass paraphernalia of the FCCM and Collereale and provides or buys hosts, wine and other things that are needed in the celebration of the Liturgy.

d. The Leader or Assistant Leader of this Committee automatically becomes the CORRESPONDENT of the FCCM with the administration of Collereale (with the Vincentian Sisters) unless the Chaplain appoints another person or persons belonging to this Committee or other committees within the Chaplaincy to act as Correspondent/s.

e. Prepares the decorations of the altar, sanctuary and the Church in general (ex. Altar clothes, linen, plants, flowers, etc.).

f. Coordinates with the Music Committee regarding the appropriate songs to be used in the Liturgy.

g. The Leader or Assistant Leader assigns individuals to offer or bring the gifts to the altar (bread, wine, etc.) during the offertory procession.

2. MUSIC COMMITTEE

a. Animates the Liturgical Celebrations of the Chaplaincy and leads or guides the people in singing appropriate songs for the celebration.

b. In-charge of the FCCM CHOIR and the FCCM BAND.

c. The Leader or Assistant Leader organizes a regular practice for the choir and the band.

d. Represents the FCCM whenever the Chaplaincy is invited to animate or sing at events or occasions outside the Community.

e. In-charge of all the musical instruments and visual aids of the FCCM (ex. guitars, organ, laptop, projector, drum set, etc.).

f. Prepares all the PowerPoint presentations to be projected during the liturgical celebrations and other events in coordination with the Liturgy

Committee and assigns a Member to operate the computer and projector of the Chaplaincy.

3. LECTORS, COMMENTATORS and LAY MINISTERS COMMITTEE

a. The LECTORS are in-charge of the PROCLAMATION of the Word of God (ex. First Reading, Responsorial Psalm, Second Reading) and the COMMENTATOR reads the Prayers of the Faithful during the celebration of the Holy Mass. (At the moment, the FCCM Youth are assigned by their Leader to do the reading of the Prayers of the Faithful which are assigned to them ahead of time so that they have enough time to practice reading their part.)

b. If the Responsorial Psalm is to be sung, the Leader of the Music Committee assigns one of his/her members to sing it. If it is not sung, the Lector (of the First Reading) or a psalmist (another Lector besides the one assigned for the Second Reading) is assigned to read it.

c. The Lectors should practice reading ahead of time the readings assigned to them and they should have a basic knowledge on how to use the LECTIONARY (ex. structure and content: which part of the Lectionary contains the readings of the day).

d. The Leader or Assistant Leader prepares in advance the schedule for the Lectors, Commentators and Lay Ministers of the day.

e. All the members, including the Leader, Assistant Leader and Adviser, are obliged to attend seminars, updating and formation courses which are intended for them.

f. COMMISSIONING. After a certain period of formation, training or preparation, the NEW Lectors are commissioned (if possible, together with the NEW Usherettes or "Greeters" and Mass Collectors) and the OLD members are "re-commissioned" (for those who are returning from a prolonged absence from the Chaplaincy or those who were not able to join the previous renewal/re-commissioning) or renew their commitment EVERY YEAR as "Proclaimers of the Word of God" and this could be done during the Feast of St. Pedro Calungsod (April 2) or on any suitable date during the month of April.

g. All Lectors renew their commitment EVERY YEAR ("re-commissioning"), with the approval of the Chaplain, depending on the availability and suitability of each one of them. Lectors could freely return from a prolonged absence with valid reasons but they have to be re-commissioned first together with the NEW LECTORS. Those who will not be able to renew their commitment and those who will not be able to attend SEMINARS or FORMATION intended for them WITHOUT any

VALID REASON will not be given any assignment during liturgical celebrations for ONE YEAR until the next scheduled renewal of commitment. But they are still REQUIRED to attend seminars in the future (as long as they still want to continue their commitment as Lectors/Commentators) even though they are not given the assignment to proclaim the Word of God for a certain period before the next annual renewal.

h. Male and female Lectors and Commentators of the FCCM assigned for the day should wear their FORMAL OUTFIT under the uniform they use during the celebration of the Holy Mass. Male Lectors should not wear slippers, earrings, "maong" pants or "shorts" when they are assigned to read during the Mass.

i. The COMMENTATORS read the mass intentions before the Mass, introduce the celebration and readings of the day, guide the assembly in their responses, read the announcements before the final blessing (at the moment, the Chaplain does this) and if there is a need, tell the people when to stand, sit or kneel during the celebration of the Mass.

j. Lectors are also assigned as Commentators.

k. The **LEADER** of this Committee prepares a **CHECKLIST** of assignments given to the Lectors (Commentator, First Reading, Responsorial Psalm & Second Reading) to monitor the rotation and frequency of roles assigned to each member of this Committee.

l. The LAY MINISTERS help the Chaplain in the distribution of Holy Communion to the people during the celebration of the Holy Eucharist and if there is a need, he/she also brings communion to the sick members of the Community who cannot participate in the Holy Mass.

m. Before they are tasked as Lay Ministers of the FCCM, candidates must have undergone all the necessary preparations required by the Archdiocese.

4. ALTAR SERVERS COMMITTEE

a. In-charge of the "Knights of the Altar" or Altar Servers of the FCCM (boys, girls and adults), forms, assists and supervises them and prepares candidates to be accepted as new Altar Servers of the Chaplaincy (December 24 – Christmas Vigil is the ANNUAL INVESTITURE of candidates, who have received their First Communion, and also the RENEWAL of the old Altar Servers).

b. Helps the Liturgy Committee prepare the paraphernalia needed before the Holy Mass and helps in putting them away properly after the celebration. The Leader and the Assistant Leader must see to it that the

vestments used by the Altars Servers are clean and kept in order in the sacristy after every liturgical celebration.

c. Helps the Liturgy Committee in the preparation of decorations for the altar, sanctuary, etc. *(see Liturgy Committee, letter e)*.

d. The Leader or Assistant Leader contacts or communicates with the parents of the Altar Servers when there is a need.

e. The so-called HEAD SERVER, assigned by the Chaplain, is the oldest or the most experienced among the Altar Servers of the FCCM who trains and assists his/her fellow servers during liturgical celebrations within and outside the Chaplaincy.

f. The Leader or the Head Server prepares in advance the schedule of services for the Altar Servers during the celebrations of the Holy Mass and organizes schedule of regular practices for all the members and new candidates with the knowledge of the Chaplain.

g. The Leader organizes once in a while an outing, field trip and other related activities of the Altar Servers of the FCCM with the approval of the Chaplain and with the consent of their parents.

h. Members of this Committee who are NOT INSTALLED as Altar Servers or "Knights of the Altar" or "chierichetti" or "ministranti" are called "ALTAR SERVANTS".

i. An Altar Server who was **NOT** able to make it for the RENEWAL on the Vigil of Christmas (December 24) without any valid reason will not be given any assignment in serving during the Mass until the next scheduled Investiture and Renewal **UNLESS** the Chaplain decides that he/she can serve again during the Mass if he/she is still willing to continue as an Altar Server of the Chaplaincy.

j. Candidates for INVESTITURE and RENEWAL who did NOT complete a determined period of FORMATION, without any VALID REASON, will NOT be included during the Investiture and Renewal for that specific year.

k. **PARENTS** (Father or Mother) of the Altar Servers (old and new) automatically become MEMBERS of the Altar Servers Committee.

l. Besides the Adviser/s appointed by the Chaplain to assist or guide the Youth of the Chaplaincy, the **Leader** and **Assistant Leader** of the ALTAR SERVERS Committee MAY also be assigned by the Chaplain as additional **"advisers"** for the Youth Ministry in realizing the latter's mission, tasks and responsibilities within the FCCM.

m. The **LEADER** or **ASSISTANT LEADER** of this Committee or the **HEAD SERVER** (or whoever is assigned by the Chaplain), in the absence of both

the Leader and the Assist Leaders, prepares a **CHECKLIST** of assignments given to each Altar Server to monitor the rotation and frequency of roles assigned to each one of them.

5. CATECHETICAL COMMITTEE

a. In-charge of organizing catechesis as a preparation for those candidates who will be receiving the Sacraments (ex. Baptism, Confirmation, Confession, First Communion, Matrimony).

b. The Leader or Assistant Leader coordinates with the parish priests of the candidates with the knowledge of the Chaplain, regarding the processing of the important documents necessary for the reception of the Sacraments of these candidates.

c. Organizes recollections or retreats for the candidates preparing to receive the Sacraments.

d. The Leader or Assistant Leader coordinates or communicates with the parents of those who will receive the Sacraments regarding the schedule of their catechesis, practices, recollections or retreats.

e. If there are lay catechists or religious sisters within the FCCM, they are strongly requested to join or be part of this Committee either as members or Leader or Assistant Leader or Adviser.

f. Organizes the possibility of having a Children's Mass within the FCCM in collaboration with the Liturgy Committee and Music Committee and with the approval of the Chaplain.

g. Keeps the original or photocopies of important documents such as baptismal and confirmation certificates, birth certificates, marriage contracts, etc.

6. CULTURAL COMMITTEE

a. In-charge of the organization and preparation of programs and presentations at events and occasions within and outside the Chaplaincy.

b. In- charge of the FCCM Dancers.

c. In-charge of the logistics (planning and organization) when there are pilgrimages and outings of the FCCM and other activities connected with the spiritual and cultural enhancement of the Community with the approval of the Chaplain.

d. In-charge of the costumes, decorations, props, etc. of the FCCM and keeps them in order in one place (stock room) after each event.

e. The Leader closely coordinates with the Maintenance Committee (c/o FCCM Lights & Sound Team) regarding the use of the sound system of the FCCM if there are events or occasions of the Chaplaincy.

f. This Committee usually has **THREE (3) ADVISERS** who closely collaborate with and help the Leader and Assistant Leader on the following additional tasks besides being Advisers:

   1st ADVISER and his/her team – in charge of the pilgrimages, tours and outings of the Chaplaincy;

   2nd ADVISER and his/her team – in charge of the costumes and decorations to be used during specific events in the Chaplaincy; and

   3rd ADVISER and his/her team – in charge of the program, invitations, certificates, prizes and venue for the events of the Chaplaincy.

   The **LEADER** coordinates and supervises all these tasks, but if an Adviser/s is/are not able to fulfill his/her specific task, the Leader or the Assistant Leader takes over.

g. Just like all the other Committees, all members of this Committee must collaborate with the Leader, Assistant Leader and Advisers in their specific tasks but each **ADVISER** of this Committee, with the approval of the Chaplain, has the possibility to create his/her own **TEAM** by requesting or selecting several members of this Committee to be his/her **TEAM MEMBERS** or close **COLLABORATORS** in fulfilling the tasks entrusted to him/her as an Adviser.

h. The LEADER or ASSISTANT LEADER, in coordination with and approval of the Chaplain, is tasked to look, survey and reserve VENUES in advance for the important events or celebrations of the Chaplaincy (for example: Independence Day, "3 in 1 Celebrations", etc.).

7. USHERETTES COMMITTEE

a. In-charge of welcoming guests of the FCCM during special occasions or events, accompanying them to their respective seats, assisting them courteously if there are movements from one venue to another, making sure that they are comfortable and they have everything they need while also securing their belongings until their departure from the Community.

b. During special occasions or major events of the Chaplaincy, the Usherettes should see to it that the visitors are well taken care of and not left alone by themselves (for example: giving them water, snacks, etc.). To

facilitate this, the Leader could assign a visitor or a group of visitors to a member or several members of his/her Committee.

c. Takes care of the gifts or presents given by the guests to the Chaplaincy or vice versa.

d. The Leader (or the Assistant Leader during major events or special occasions) discusses with all the members what to wear as usherettes during special occasions or events and suggests or presents it to the Chaplain for his approval.

e. The Leader (or the Assistant Leader during major events or special occasions) is informed by the Chaplain who the visitors are and how many are they or the latter (Chaplain) provides a list of visitors to the former (Leader or Assistant Leader) and the Leader or Assistant Leader disseminates this list to the other Committees of the FCCM like the Food Committee, Cultural Committee and other Committees if necessary.

8. MAINTENANCE COMMITTEE

a. Maintains and keeps in order the properties of the FCCM and the facilities used by the Chaplaincy.

b. The Leader or Assistant Leader or any assigned member opens the Church and closes it after each celebration of the Holy Mass, switches on the lights needed during the celebration and switches them off after each use.

c. The Leader or Assistant Leader or Adviser (Property Custodian) reports first to the Chaplain "significant" damages of properties and equipment before making a move to repair these damages.

d. The Leader takes charge in purchasing cleaning materials and other things needed for repairs with the approval of the Chaplain and keeps all of them in order in a designated place.

e. Maintains cleanliness and order in the venues or facilities used by the FCCM (ex. Church, teatro, saloni, toilets, etc.) after each event or occasion within or outside the Chaplaincy.

f. In-charge of the sound system of the FCCM. If this Committee needs assistance, the Leader collaborates with the **FCCM Lights & Sound Team** regarding this matter.

9. PEACE AND ORDER COMMITTEE

a. In-charge of keeping the peace and order in all the events and gatherings of the FCCM. They are the so-called "*tanods*" of the Chaplaincy.

b. Keeps an orderly flow or movement of people from one place to another, from one activity to another (ex. processions, from the Church to teatro, etc.).

c. In-charge of ushering in people or assisting them to the vacant seats in the Church during the celebration of the Holy Mass on ordinary days or Sundays.

d. In-charge of providing extra chairs to the people during simple gatherings and special events of the Chaplaincy when the need arises.

e. All members who are "on duty" on a specific day or occasion should wear the approved official uniform of the Committee.

f. The Leader is in-charge of the radios or walkie-talkies of the FCCM and distributes them to those designated by the Chaplain to use them if there are special events of the Chaplaincy and has to collect these radios after the event.

g. If there is a need, this Committee is in charge of ferrying or transporting people from one place to another especially for those who do not have any means of transportation.

10. FOOD COMMITTEE

a. In-charge of preparing the food for the Chaplaincy and guests whenever there are occasions and events and the venue for the "*salu-salo*" is prepared ahead of time by this Committee.

b. The Leader receives and lists the food brought by sponsors and donors to be shared to the whole Community.

c. If there are special occasions or events and if necessary, all members of this Committee could eat ahead of the rest in order to have all the time serving the Community and guests during mealtime. If necessary, members of the Peace and Order Committee could also eat ahead together with the Food Committee so that they will be able to assist the whole Community in getting their food in an orderly fashion. Other Committees could also eat ahead of time if necessary and with the approval of the Chaplain.

d. In-charge of all the kitchen utensils and paraphernalia of the FCCM.

e. Keeps order and cleanliness of the venue for the "salu-salo" after the occasion or event.

f. The Leader coordinates with the Finance Committee with regards to the food, ingredients, kitchen utensils and other things to be purchased by this Committee upon the approval of the Chaplain.

11. SPORTS COMMITTEE

a. In-charge of all the sports activities of the Chaplaincy (ex. Annual Sportsfest, One Day League, invitational games, etc.) in coordination with the Chaplain.

b. Takes care of all the logistics (planning and organization) of the sports activities of the FCCM with the approval of the Chaplain including the securing of permit from the *Comune* for the use of the venues.

c. In-charge of the Varsity Teams of the Community (FCCM Men's Basketball Team, Women's Volleyball Team, Men's Softball Team, etc.).

d. All members of this Committee, except the Leader and Assistant Leader, are grouped into three (3) CLUSTERS: Basketball and Volleyball Cluster, Softball Cluster and Calcio Cluster.

e. Each cluster has its own CLUSTER HEAD and an ASSISTANT HEAD elected by members belonging to the same cluster or by all the members of the Sports Committee. The Cluster Head is called "CHAIRMAN" and his assistant is called "VICE CHAIRMAN".

f. The Cluster Head (Chairman) and his/her Assistant (Vice Chairman) automatically become ADVISERS of the Sports Committee, thus this Committee has eight (8) Advisers (2 for Basketball, 2 for Volleyball, 2 for Softball and 2 for Calcio) who also automatically become members of the Core Group of the FCCM.

12. DOCUMENTATION COMMITTEE

a. The Leader of this Committee is also the Secretary of the Core Group or the Pastoral Council who is at the same time the Secretary of the Chaplaincy unless the Chaplain decides that a Secretary is elected other than the Leader of this Committee *(see Tasks and Responsibilities of Secretary, letter c)*.

b. In-charge of documenting the events and activities of the Chaplaincy by taking pictures or videos, edits and posts them afterwards on the Facebook Page and Group account of the FCCM.

c. Keeps copies or photocopies of important documents of the Chaplaincy like minutes of meetings, financial reports, receipts, inventories, invitations, programs, etc. Other Committees concerned keep the original copies of these documents.

d. In-charge of the bulletin board of the FCCM inside the Church.

13. FINANCE COMMITTEE

a. This Committee manages all the finances of the Chaplaincy under the supervision of the Chaplain. The Leader of this Committee acts as the **TREASURER** of the Chaplaincy and of the Pastoral Council.

b. Only authorized member or members of this Committee can deposit and withdraw from the bank account of the FCCM with the approval of the Chaplain.

c. Prepares the **Monthly Financial Report** (**MFR**) that is checked and approved by the Chaplain which is then read just before the end of the Holy Mass every SECOND SUNDAY of the month. The Leader of the Committee or the Secretary of the Chaplaincy posts on the bulletin board or on the FB Group of the FCCM a copy of this report once it has been read to the Community (at the moment, the Chaplain does the posting of this report on Facebook). The DRAFT of the MFR should be forwarded both to the CHAPLAIN for checking and to the SECRETARY for encoding and then a soft copy of the report is posted by the Chaplain or the Secretary on the FB Group of the FINANCE COUNCIL for double checking and revision if there is any before it is printed by the Chaplain or the Secretary.

d. Any member of this Committee receives the mass collection after each Holy Mass **FROM** the Mass Collectors Committee after counting it first before it is handed over to any Finance Committee member. The **Mass Collection Report** (**MCR**) is signed first by the mass collectors of the day then it is submitted to the member of the Finance Committee who counter signs it as he/she also receives the collection of the day. The Finance Committee recounts the collections to double check if the amount indicated in the collection report matches with the collections of the day. If no one from the Finance Committee is present to receive the collection and the report, the Leader or the Assistant Leader of the Mass Collectors Committee keeps both the collections and MCR and turns them over to the Finance Committee at a later time.

e. Organizes approved fund-raising projects for the Chaplaincy (ex. raffle ticket, mini market, etc.).

f. Without the approval of the Chaplain, the Committee should not release any amount from the funds of the FCCM.

g. The Leader and the Assistant Leader of this Committee and the Chaplain automatically become the **SIGNATORIES** of the Bank Account of the Chaplaincy.

h. The Assistant Leader of this Committee acts as the **AUDITOR** of the Chaplaincy and of the Pastoral Council. Thus, he/she also double checks the computations of the Financial Reports before they are read or posted on the FB Group of the Chaplaincy.

i. The Leader or the Assistant Leader UPDATES the PASSBOOK or BANKBOOK of the Chaplaincy if possible every three (3) months (quarterly) or every six (6) months (semestral) or as the need arises.

14. MASS COLLECTORS COMMITTEE

a. In-charge of the collections of the Chaplaincy every time there is a celebration of the Holy Mass.

b. The Leader and Assistant Leader serve as substitutes if a collector/s of the day is/are absent.

c. Collectors of the day count the collections in a designated place after the Holy Mass, they prepare two copies of the Mass Collection Report (MCR) which are signed by the collectors of the day and submit a copy of this report to the Finance Committee together the collection of the day while the other copy is kept by the Leader of this Committee (*see Finance Committee, letter d*).

d. The Leader or Assistant Leader or any assigned member prepares the list of "*pamisa*" (mass intentions) of the day, which is read by the Commentator just before the start of the Holy Mass and then the list is placed on the altar.

15. FAMILY ASSISTANCE COMMITTEE

a. In-charge of any possible assistance (material, legal, spiritual, etc.) extended to our "kababayans" who are members or non-members of the Chaplaincy.

b. The Leader or Assistant Leader keeps a record of all the collections given by donors or sponsors and these collections are given as "*abuloy*" or financial help to those who are in need, in a particular way, the members of the Chaplaincy.

c. Organizes possible programs (ex. consular services, "*raccolta*" for the "*mensa dei poveri*", serving at the "*mensa dei poveri*", collecting and

distribution of relief goods during calamities, etc.) within or outside the Chaplaincy as the need arises (The Chaplaincy is also willing to collaborate with or lend a helping hand to any association, organization or group if there is a need or request regarding these types of programs mentioned above).

d. This Committee is the point of reference for job referral in the Chaplaincy. Those who are looking for work can approach the Leader or Assistant Leader or they can post on the FB Group of the Community every time there is an employer who is looking for workers. If there is a member of the Community who knows an employer who is looking for a worker or several workers, he/she can inform the Leader or Assistant Leader of this Committee so that this information could be disseminated to the Community.

e. Organizes the schedule of the visit of the Blessed Mother to the different families of the Chaplaincy ("Dalaw-Pamilya ng Mahal na Ina").

f. The Leader or Assistant Leader automatically becomes the CORRESPONDENT of the FCCM with civil authorities (ex. Consolato, Comune, etc.) unless the Chaplain appoints another one belonging to this Committee or from the other Committees.

g. In-charge of the census of all the members of the FCCM and to update it if there is a need.

h. In-charge of the "*dopo scuola*", Italian lessons, English lessons, cooking lessons and other relevant lessons or courses available and useful for the members of the Community.

i. In-charge of the "*Adozione a Distanza Program*" of the Chaplaincy which is aimed at supporting financially orphans and seminarians in the Philippines. The Leader or the Assistant Leader keeps a record of the sponsors or benefactors and their donations.

j. In-charge of visiting sick members (and non-members) of the Chaplaincy, together with the Lay Minister/s (to give communion if possible), as a representative/s of the Chaplain if he cannot join the members of this Committee (Leader, Assistant Leader and Members) and the Lay Minister/s during this kind of visits.

k. In-charge of the OFFICIAL TRANSLATION of Italian documents, letters, declarations, etc. into TAGALOG or ENGLISH languages (or vice versa) for the benefit and convenience especially of those who still have difficulty in understanding the Italian language (or vice versa).

16. YOUTH COMMITTEE or YOUTH MINISTRY

a. In-charge of gathering all the youth of the Chaplaincy through the organization of different activities such as Youth Mass, concert, youth camp, sports festival for the youth, field trips, programs, etc. with the consent of their parents and with the approval of the Chaplain.

b. The Ministry Head or Coordinator takes the initiative in suggesting to the Chaplain other activities for the Youth in order to develop in them closeness to one another, to their families, to the Church or Chaplaincy and most of all to God.

c. The Ministry Head or Coordinator coordinates with other Committees of the FCCM whenever the help or assistance of the youth is needed.

d. The HEAD or COORDINATOR of the Youth Ministry automatically becomes a member of the Pastoral Council of the Chaplaincy.

e. The **Knights of the Altar** and **Youth Dancers** of the Chaplaincy and **other youth groups** present in the Chaplaincy belong to this Ministry.

f. This is the **ONLY MINISTRY** in the Chaplaincy that has an **ASSISTANT MINISTRY HEAD** or **ASSISTANT COORDINATOR** who acts as the Ministry Head or Coordinator of the YOUTH MINISTRY in the absence of its Ministry Head or Coordinator and also automatically becomes a member of the Pastoral Council of the Chaplaincy.

g. This is the **ONLY MINISTRY** in the Chaplaincy that has a **SECRETARY** who is either **ELECTED** by the Youth Ministry Members or **APPOINTED** by the Chaplain himself.

• APPENDIX I •
IMPORTANT THINGS to REMEMBER

1. "FCCM", "FCCM Family", "Filipino Chaplaincy" or "Chaplaincy", "Community", "*Comunità Filippina Diocesana"*, "*Comunità Etnica Filippina*" or "*Comunità Cattolica Filippina di Messina*" when used in this MANUAL always refer to the **FILIPINO CATHOLIC COMMUNITY OF MESSINA**.

2. All the Core Group members, Ministry Heads or Coordinators, Leaders, Assistant Leaders, Advisers and Members of the different Committees are all **VOLUNTARY WORKS** within the Chaplaincy hence their services are all freely offered and extended to the Community in the spirit of LOVE and SERVICE.

3. All Core Group and Pastoral Council members should be knowledgeable of all the contents of this Manual.

4. It is to the discretion and approval of the Chaplain and after consultation with the Archbishop and the *Ufficio Migrantes* of the Diocese, if other LAY MOVEMENTS, RELIGIOUS ORGANIZATIONS or ASSOCIATIONS will be formed in the future within the Chaplaincy (ex. El Shaddai Group, Neocatechumenal Way, etc.).

5. USE of the facilities at Collereale by any group, association, and organization under the name of the Chaplaincy should be with the knowledge of the Chaplain in order to avoid conflicts of schedules when making reservations for the use of these facilities (ex. Church, *Teatro*, *sala animazione*, *sala infermiera*, etc.). Thus, religious and non-religious organizations or associations within the Chaplaincy should coordinate with the Chaplain and inform him about their activities if they want to use these facilities.

6. The so-called **"INTERNAL OFFICERS"** are appointed or elected within the Committees by the member themselves in order to facilitate coordination among the members of each Committee. The Leader of each Committee should inform the Chaplain about the appointment or election of these "internal officers".

7. Every Leader of each Committee keeps a list of the materials, equipment, and other things entrusted to his/her Committee and this serves as the **INVENTORY** of that Committee which is constantly updated by him/her and to be submitted to the Chaplain at the end of the year (December) for checking.

8. Every year, one (1) day (or more) of **PLANNING AND EVALUATION** of the Chaplaincy is organized by the Chaplain together with the Core Group and Pastoral Council of the FCCM in order to evaluate (Pastoral Council ONLY) the activities of the past year and to plan (Pastoral Council and Core Group) for the forthcoming activities of the new year. This is scheduled either towards the end of the year (December) or at the beginning of the year (January).

9. **OATH TAKING** of the new set of Leaders, Assistant Leaders and Advisers (Pastoral Council Members) of the different Committees of the FCCM takes place after the necessary turnover of responsibilities from the old to the new ones has been done, after they had been properly prepared and introduced by the Chaplain to their new tasks in the Chaplaincy and they have already read, thus aware of the contents of the **FCCM Manual**.

10. **AMENDMENTS** or **REVISIONS** of this MANUAL can only be done after the Chaplain has discussed these changes or revisions with the Pastoral Council (usually during the Annual Planning and Evaluation) and the present Chaplain has approved them to be inserted in this Manual.

11. Any updates, announcements, programs, letters, etc. regarding the activities of the Chaplaincy, should be posted FIRST on the Facebook Group of the FCCM with the approval of the Chaplain and then these can be also shared on the personal Facebook account of any member of the FCCM.

12. Should a Leader, Assistant Leader or an Adviser of a Committee wishes or decides to RESIGN before the end of his/her term or mandate, he/she should inform the Chaplain about it ahead of time **(at least a month before)** so that proper dialogue would be done with the Chaplain. If after the dialogue he/she does not change his/her mind, then he/she may be asked to present his/her **RESIGNATION LETTER** (**RL**) to the Chaplain who will accept or receive it and will keep a copy of it in the files or archives of the Chaplaincy. If he/she cannot present a resignation of his/her own, the Chaplain could provide a TEMPLATE or a **RESIGNATION FORM** (**RF**) where he/she indicates the reason for his/her resignation and signs it.

13. **PROLONGED ABSENCE** of a Leader, Assistant Leader, Adviser or a Member of a Committee during meetings or in the various activities of the Chaplaincy in general, WITHOUT even telling or informing the Chaplain the reason for his/her prolonged absence means that he/she is implicitly and voluntarily resigning from the responsibilities he/she freely assumed in the Chaplaincy. Hence, (except for a Member of a certain Committee) he/she is cordially invited by the Chaplain to present his/her own resignation letter or he/she fills up the resignation form available in the Chaplaincy and signs it.

14. A Leader, Assistant Leader or Adviser who voluntarily resigned, upon the approval of the Chaplain, is automatically excluded from the Pastoral Council and CORE GROUP of the Chaplaincy.

15. Due to prolonged absences mentioned above (*see # 13*), an **INACTIVE MEMBER** of a Committee may also be excluded by the Chaplain from the LIST OF MEMBERS of that certain Committee if he/she fails to inform the Leader or Assistant Leader the reason for his/her prolonged absence. Any former Member of a certain Committee who wishes to return or to become an ACTIVE Member again of that same Committee after a prolonged absence is FREE to do so provided he/she informs the Leader or Assistant Leader of his/her willingness to be part again of that certain Committee.

16. The **CHAPLAIN** can **APPOINT** a **TEMPORARY** Ministry Head or Coordinator, Leader, Assistant Leader, Adviser, Secretary or Assistant Secretary, etc. when the situation calls for it until a new one is officially elected or formally appointed.

17. **ELECTION** of the new set of Ministry Heads or Coordinators, Leaders, Assistant Leaders and Cluster Heads and their Assistants (Chairmen and Vice Chairmen in the case of the Sports Committee) and **APPOINTMENT** of new Advisers shall be done at least ONE (1) MONTH before the expiration of the mandates so that there would be enough time for the turn over and preparation or orientation for the new ones before assuming their tasks and responsibilities.

18. If not re-elected or re-appointed, the **MANDATES** of Leaders, Assistant Leaders and Advisers automatically **EXPIRE** after the OATH TAKING of the new Leaders, Assistant Leaders and Advisers.

19. Former or "ex" Leaders, Assistant Leaders and Advisers, after the expiration of their mandate, automatically belong to their own Committees as MEMBERS but they can also opt or choose to transfer to other Committees as new members informing their respective Leaders and the Chaplain.

20. **RECOLLECTIONS**. Every year, the Chaplain, together with the Liturgy Committee, organizes two (2) Recollections with "Kumpisalang Bayan" for our Kababayans - one for Advent and another one for Lent. For the **ADVENT RECOLLECTION**, it is usually scheduled on a Sunday AFTER the "3 in 1 Celebration" of the Chaplaincy while the **LENTEN RECOLLECTION** is scheduled during Palm Sunday.

21. **GENERAL MEETING** of each **MINISTRY**. Once a year, or if possible quarterly or every three (3) months, **ALL MEMBERS** of each Ministry of the Chaplaincy (Ministry Head or Coordinator, Leaders, Assistant Leaders, Advisers and Members belonging to the same Ministry) will have a General Meeting with the Chaplain wherein **ATTENDANCE IS A MUST (members who cannot attend with VALID reasons should inform the Chaplain of their absence)**! This meeting will serve as a moment of bonding, sharing, updating, evaluation, etc. for all the members of each Ministry and also as an expression of gratitude to each one of them for the services they are rendering to the Chaplaincy.

22. **"PASTORAL ASSEMBLY"** or **GENERAL MEETING of ALL COMMITTEE MEMBERS**. Once or twice a year, ALL MEMBERS of ALL COMMITTEES of the Chaplaincy (Leaders, Assistant Leaders, Advisers and Members) will have a General Meeting with the Chaplain wherein **ATTENDANCE IS A MUST (members who cannot attend with VALID reasons should inform the Chaplain of their absence)**! This meeting will serve as a moment of bonding, sharing, updating, evaluation, etc. for all the members of all the Committees. This could be done on the occasion of the ANNIVERSARY of the ELECTION within the Chaplaincy (preferably LAST SUNDAY of FEBRUARY).

23. If possible, an **"ANNUAL GATHERING"** or **"BONDING MOMENT"** or **"TRIBUTE"** to the **PASTORAL COUNCIL** is organized by the Chaplaincy **ONCE A YEAR** to give honor and thank them for the services they are rendering to the Chaplaincy. This could be done on the occasion of the ANNIVERSARY of their OATH TAKING as members of the Pastoral Council of FCCM (preferably LAST SUNDAY of MARCH). **ATTENDANCE IS A MUST (members who cannot attend with VALID reasons should inform the Chaplain of their absence)**!

24. An **ANNUAL RECOLLECTION**, **UPDATING** and **TEAM BUILDING** moment is organized for the **PASTORAL COUNCIL** preferably during the middle of the year (JUNE or JULY) to deepen in them the spirit of service, inculcate camaraderie and cooperation among the members of the Pastoral Council of the Chaplaincy. **ATTENDANCE IS A MUST (those who cannot attend with VALID reasons should inform the Chaplain of their absence)**!

25. **ANY DECISION** taken and agreed upon by the **FINANCE COUNCIL** (on financial matters) and the **PASTORAL COUNCIL** with the final approval of the Chaplain during their **MEETINGS** should be **RESPECTED** and if certain decisions are to be changed, the same **Finance Council** and **Pastoral Council** should discuss them with the Chaplain before these changes are implemented in the Chaplaincy.

26. **EACH MEMBER** of the **PASTORAL COUNCIL** (Leaders, Assistant Leaders and Advisers) MUST make the **INITIATIVE to ASK or INQUIRE** about the things/topics that were discussed (from those who were present during the meeting; for example, the Leader of his/her Committee, Secretary, etc.) if he/she was **NOT** able to participate or attend certain meetings of the Pastoral Council.

27. All **PASTORAL COUNCIL MEMBERS** and all **COMMITTEE MEMBERS** who have **FACEBOOK ACCOUNTS** will be added by the **CHAPLAIN** (or the **LEADERS** of each Committee or the **SECRETARY** of FCCM or **ANYONE** designated by the Chaplain) to the **FACEBOOK GROUP** of the Chaplaincy (FCCM) and to the **FACEBOOK GROUP** or **GROUP CHAT** of each Committee, to facilitate **communication** and **dissemination** of information, updates or announcements.

28. In cases that the Chaplain gives the **PERMISSION**, the **MINISTRY HEADS**, the **LEADER** of the Finance Committee (**Treasurer of FCCM**), the **ASSISTANT LEADER** of the Finance Committee (**Auditor of FCCM**) and the **SECRETARY** of the Chaplaincy (or one of his/her **ASSISTANTS** to take note of the important things discussed during the planning and organization), are tasked to **ORGANIZE** and **PLAN** in coordination with the **LEADERS** of the Committees, for the events or celebrations connected with the important dates for the CHAPLAIN (for example, birthday or priestly anniversary, etc.), and **IF NECESSARY and IF the Chaplain ALLOWS it**, also for the CHAPLAINCY (for example, foundation anniversary, feast days of San Lorenzo Ruiz and San Pedro Calungsod, Independence Day, "3 in 1 Celebration", etc.) or for other special occasions like the VISIT of important guests (for example, cardinals, bishops, priests, deacons, government officials, etc.).

29. When the **MINISTRY HEADS** are given the **PERMISSION** by the Chaplain to do the tasks mentioned above, **EACH** Ministry Head will **TAKE TURNS** to be the **MAIN ORGANIZER** of an event to be celebrated in the Chaplaincy and he/she will act as **"MODERATOR"** or **"POINT OF REFERENCE" ONLY.** He/she must **COORDINATE** with and **NOT** interfere with the tasks already given by the Chaplain to the different COMMITTEES and which are already indicated in the FCCM Manual. The other Ministry Heads will serve as "ADVISERS" to the Main Organizer of an event assigned to him/her.

30. **REMEMBER: This task of being a "MAIN ORGANIZER" for a certain event in the Chaplaincy applies ONLY when there is EXPLICIT PERMISSION coming from the Chaplain!** The **LEADER** of a certain Committee (or the Assistant Leader) could also be assigned by the Chaplain as the **MAIN ORGANIZER** of a certain event in the Chaplaincy.

31. As a practice in our Chaplaincy, every time we have an **EVENT** which involves the finances or funds of FCCM, a **FINANCIAL REPORT** of the **INCOME** and **EXPENSES** of that certain event will be prepared by the **FINANCE COMMITTEE** after the event and this report will be posted later on the Bulletin Board or Facebook Group of the Chaplaincy.

32. **PASSBOOK or BANKBOOK or ATM Card**. The Passbook or Bankbook or ATM Card of the Chaplaincy should be **UPDATED REGULARLY** (preferably by **JULY** and **JANUARY** if every **SIX MONTHS**) by the **FINANCE COMMITTEE** (*see page 23, letter i*) and a copy or picture of the transactions in the passbook or bankbook or ATM card will be posted on the **FACEBOOK GROUP** (or on the BULLETIN BOARD) of the Chaplaincy to update everyone that the **MFR** (Monthly Financial Report) tallies with the figures or amount indicated in the passbook or bankbook of the Chaplaincy.

33. Members of the PASTORAL COUNCIL are **OBLIGED** to attend their "**MONTHLY MEETING"** with the Chaplain (every last Sunday of the month after the Mass) and are **INVITED** to join the "**MONTHLY ONLINE ROSARY"** (Every First Friday of the Month at 9:00pm) as a moment of prayer for all Pastoral Council members.

34. The **ADMINS** of **Facebook Groups** and **Group Chats** of the different Committees are normally the Leader or Assistant Leader of the Committee, the Chaplain, and the Secretary of FCCM. Any Group Chat created by the Leader a certain Committee where the Chaplain or the Secretary are not members (for example, Music Committee and Finance Committee), it is the responsibility of the Leader who administers it to supervise or manage the Group Chat.

• APPENDIX II •
TASKS and RESPONSIBILITIES

1. MINISTRY HEAD

a. He/she is the in-charge, coordinator or point of reference of each Ministry and assists the Chaplain, together with the Pastoral Council, in implementing all the plans and programs of the Chaplaincy and those formulated by the Archdiocese. He/she also automatically becomes a MEMBER of the FINANCE COUNCIL of the FCCM where he/she acts as an ADVISER or CONSULTANT to the Chaplain especially when it comes to the financial matters of the Chaplaincy. He/she automatically becomes a **COORDINATOR** of the Pastoral Council of the Chaplaincy.

b. Coordinates with the Chaplain if there are activities of the FCCM, which involves his/her Ministry as a whole.

c. Coordinates with the Leaders of the Committees belonging to the same Ministry and coordinates also with the other Ministry Heads or Coordinators.

d. He/she is a Leader of any Committee and elected by his/her fellow Committee Leaders belonging to the same Ministry with the approval of the Chaplain.

e. His/her term is **three (3) years** and **renewable for another three (3) years** if re-elected, as long as he/she remains a Leader of any of the Committees belonging to the same Ministry and **UNLESS** revoked by the Chaplain with a valid reason at any point of his/her mandate effective immediately or after a proper dialogue with him/her has been done. A **third term or more** is upon the discretion and approval of the Chaplain.

f. A Ministry Head/Coordinator or all the Ministry Heads/Coordinators may act as the representative/s of the Chaplaincy or the Chaplain if there are important meetings or gatherings in the Diocesan or National level according to the indication of the Chaplain on who among them should join in these meetings or gatherings.

g. Checks always the FB Group of the FCCM, of the Finance Council or Ministry Heads/Coordinators and of the Pastoral Council for updates and announcements coming from the Chaplain.

2. LEADER

a. He/she is in-charge or point of reference of the Committee, represents the Chaplain within the Committee and he/she is the channel of information from the Chaplain to his/her Members and vice versa.

b. Coordinates with the Chaplain everything that concerns his/her Committee (ex. clarifications, suggestions, problems, etc.).

c. Spearheads the INITIATIVES or ACTIVITIES (meetings, moments of bonding or relaxation, etc.) of the Committee and the first one in showing good example to all the members of the Committee and the FCCM in general especially in participating in the Holy Mass and other religious and non-religious activities of the Chaplaincy.

d. Elected FROM and BY the Committee members themselves with the approval of the Chaplain.

e. He/she has a **three (3) year term** and **renewable for another three (3) years** if re-elected, **UNLESS** revoked by the Chaplain with a valid reason at any point of his/her mandate effective immediately or after a proper dialogue with him/her has been done. A **third term or more** is upon the discretion and approval of the Chaplain.

f. Automatically becomes a member of the Core Group and Pastoral Council of the Chaplaincy.

g. The FIRST MEMBER of the Committee and the first person to fulfill the MISSION, the aims and goals of his/her Committee.

h. The first person OBLIGED to attend the Pastoral Council meetings and the meetings of his/her Committee with the Chaplain and informs the Chaplain if he/she cannot be present during these meetings. He/she should also inform the Chaplain about his/her prolonged absence from the Community (ex. vacation in the Philippines, illness, etc.).

i. Sets and organizes REGULAR MEETINGS with all the members of his/her Committee and informs the Chaplain about this meeting so that the Chaplain could also join them if there is a need.

j. He/she should also inform the Chaplain about the frequent non-involvement or non-participation of his/her members in meetings in the assigned tasks and events of the Chaplaincy and be updated himself/herself about the reasons behind these non-involvement or non-participation of a Member.

k. Makes an INVENTORY of the materials, things and properties of the FCCM entrusted to his/her Committee and keeps it updated *(see APPENDIX I, #7)*.

l. Coordinates with his/her Assistant and the Leaders of the other Committees in the Chaplaincy.

m. Closely coordinates with his/her Assistant Leader, Adviser (or Advisers) and Members of the Committee and informs the Assistant Leader about his/her absence in the Community.

n. The Leader can be elected as Assistant Leader or vice versa upon expiry of his/her mandate and this is counted as his/her second term.

o. The Leader can request REIMBURSEMENTS from the Finance Committee of the expenses (with receipts) of his/her Committee, which were approved by the Chaplain before these purchases were made.

p. Checks always the FB Group of the FCCM, the Pastoral Council and his/her own Committee for updates and announcements coming from the Chaplain and from other Committees.

q. Gathers the **CONTACT NUMBERS** (mobile or landline numbers) of his/her members or creates a GROUP CHAT in Facebook to facilitate communication among the members of his/her Committee. He/she is the only one authorized to add or remove members from the **GROUP CHAT** of the Committee unless the Chaplain assigns another one to do it on his/her behalf. He/she also takes note of the **BIRTHDAYS** or **WEDDING ANNIVERSARIES** of each of his/her member and takes the initiative to greet them on these specific days (if possible, on Facebook or other Social Media platforms) so that all the Members of his/her Committee and the Chaplain will also be aware of it.

r. He/she, together with the Assistant Leader, Adviser/s and even his/her Members, should have the initiative to **RECRUIT** new members (with the knowledge of the Chaplain) who would like to join a Committee or several Committees (if possible, maximum 3) of the Chaplaincy.

3. ASSISTANT LEADER

a. Collaborates and assists the Leader in everything he/she does within the Committee and acts as the Temporary Leader of the Committee in the absence of the Leader.

b. Elected FROM and BY the Committee members themselves with the approval of the Chaplain.

c. He/she has a **three (3) year term** and **renewable for another three (3) years** if re-elected, **UNLESS** revoked by the Chaplain with a valid reason at any point of his/her mandate effective immediately or after a proper dialogue with him/her has been done. A **third term or more** is upon the discretion and approval of the Chaplain.

d. Automatically becomes a member of the Core Group and Pastoral Council of the Chaplaincy.

e. The SECOND MEMBER of the Committee and the second person to fulfill the MISSION, the aims and goals of his/her Committee.

f. The second person OBLIGED to attend the Pastoral Council meetings and the meetings of his/her Committee with the Chaplain and informs the Chaplain if he/she cannot be present during these meetings. He/she should inform the Chaplain about his/her prolonged absence from the Community (ex. vacation in the Philippines, illness, etc.).

g. Closely coordinates with the Leader, Adviser/s and Members of his/her Committee.

h. Updates the Leader of what has been discussed in meetings within the FCCM wherein the Leader was absent.

i. Checks always the FB Group of the FCCM, the Pastoral Council and his/her own Committee for updates and announcements coming from the Chaplain and from other Committees.

4. ADVISER

a. A Committee MAY have ONE or MORE Advisers when the situation calls for it.

b. Collaborates closely with the Leader and Assistant Leader and gives pieces of advice and suggestions to them and to the members of the Committee.

c. He/she is OBLIGED to attend the Pastoral Council meetings and the meetings of his/her Committee with the Chaplain and to inform the Chaplain if he/she cannot be present during these meetings. He/she should also inform the Chaplain about his/her prolonged absence from the Community (ex. vacation in the Philippines, illness, etc.).

d. Acts as the in-charge or point of reference of the Committee in the absence of BOTH the Leader and Assistant Leader. If there is more than one (1) Adviser, the Chaplain designates who among them takes over the Committee.

e. **APPOINTED** by the Chaplain and chosen by him from among the members of the Committee upon the recommendations of both the Leader and the Assistant Leader of that Committee except in the case of the Sports Committee wherein the Cluster members or all members of the Sports Committee elect their Advisers *("Chairmen" and "Vice Chairmen" - see Sports Committee)*.

f. He/she has a **three (3) year term** and **renewable for another three (3) years** if re-appointed, **UNLESS** revoked by the Chaplain with a valid reason at any point of his/her mandate effective immediately or after a proper dialogue with him/her has been done. A **third term or more** is upon the discretion and approval of the Chaplain.

g. Automatically becomes a member of the Core Group and Pastoral Council of the Chaplaincy.

h. Closely coordinates with the Leader, Assistant Leader, and Members of the Committee.

i. Checks always the FB Group of the FCCM, the Pastoral Council and his/her own Committee for updates and announcements coming from the Chaplain and from other Committees.

5. MEMBER

a. Any member of the FCCM can freely choose a maximum of three (3) Committees he/she wants to join unless the Chaplain makes an exception for him/her to join more than three (3) Committees at the same time. According to the indication of the Chaplain, SOME of the Committees of the Chaplaincy (ex. Cultural Committee, Food Committee, Sports Committee, etc.) are also open even to NON-CATHOLICS who would like to join as Members as long as they carry out their tasks and responsibilities in their respective Committees.

b. Membership to any Committee in the FCCM does not have any expiration unless the member chooses to resign as a member or if he/she is advised by the Chaplain to resign after consultation with the Leader and Assistant Leader of the Committee and after a proper dialogue with this member.

c. Each member helps and collaborates with the Leader, Assistant Leader, Adviser/s and fellow members in the fulfillment of the mission, tasks and responsibilities of his/her Committee.

d. He/she is OBLIGED to attend the meetings of his/her Committee with the Chaplain and to inform the Leader or Assistant Leader if he/she cannot be present during these meetings. He/she should also inform the Leader or Assistant Leader about his/her prolonged absence from the Community (ex. vacation in the Philippines, illness, etc.).

e. If a Member of a Committee would like to resign with a VALID reason, he/she should EXPLICITY tell it to his/her Leader about it and the latter (Leader) should inform the Chaplain about this matter for his approval. There is NO NEED for a Member to present a resignation letter to his/her Leader or to the Chaplain.

f. "INACTIVE" members of a certain Committee for a long period of time without any valid reason or without the knowledge of the Leader or Assistant Leader or the Chaplain, are considered "resigned" as Members, thus they are excluded from the list of the Committee but they could also RE-JOIN the Committee if they wish to return and become "active" again (*see APPENDIX I, #15*).

g. In the simultaneous absence of the Leader, Assistant Leader and Advisers of a certain Committee, the Chaplain designates one member of that Committee to

act as in-charge or point of reference of this certain Committee if the situation calls for it.

h. Checks always the FB Group of the FCCM and his/her Committee for updates and announcements coming from the Chaplain and from other Committees.

i. Participates actively in the initiatives or activities of the Committee and the FCCM especially in participating in the celebration of the Holy Mass and other religious and non-religious activities of the Chaplaincy.

6. SECRETARY

a. He/she is elected FROM and BY the Pastoral Council themselves with the approval of the Chaplain. He/she automatically becomes the Secretary of the Chaplaincy and of the Pastoral Council.

b. He/she has **three (3) year term** and **renewable for another three (3) years** if re-elected, **UNLESS** revoked by the Chaplain with a valid reason at any point of his/her mandate effective immediately or after a proper dialogue with him/her has been done. A **third term or more** is upon the discretion and approval of the Chaplain.

c. Automatically becomes the LEADER of the Documentation Committee UNLESS the Chaplain decides that another person is elected as Leader of the Documentation Committee.

d. Coordinates with the Chaplain and with the Assistant Secretary/Secretaries and disseminates communications, updates, information from the Chaplain to the Core Group, Pastoral Council, Committees and to the FCCM as a whole through phone calls, texts, or social media (Facebook, Viber, WhatsApp, etc.).

e. Records and keeps the MINUTES of the meetings of the Core Group, Pastoral Council, Ministries and Committees.

f. If there is a need, he/she helps the Finance Committee or other Committees in the encoding of important files or documents (ex. financial reports, inventories, weekly assignments, etc.).

g. In-charge of the photocopier or multi-function printer of the FCCM and other equipment or materials entrusted to the Secretariat.

h. He/she (or the Assistant Secretary/s) is normally included in the GROUP CHATS and FACEBOOK GROUPS of the various Ministries, Councils, Committees and other groups within the Chaplaincy for a better communication or dissemination of information but the Chaplain may exclude him/her from these Group Chats if there is a valid reason/s for the Chaplain to do it. He/she (or the Assistant Secretary/s) can also ASSIST or

HELP the Leaders or the Assistant Leaders in the ADMINISTRATION of Facebook Groups or Group Chats of their Committees.

7. ASSISTANT SECRETARY

a. He/she is elected FROM and BY the Pastoral Council themselves with the approval of the Chaplain. He/she automatically becomes the Assistant Secretary of the Chaplaincy and of the Pastoral Council

b. He/she has **three (3) year term** and **renewable for another three (3) years** if re-elected, **UNLESS** revoked by the Chaplain with a valid reason at any point of his/her mandate effective immediately or after a proper dialogue with him/her has been done. A **third term or more** is upon the discretion and approval of the Chaplain.

c. Automatically becomes a MEMBER of the Documentation Committee.

d. Collaborates closely with the Secretary and acts as the TEMPORARY Secretary in the absence of the former.

e. If there is a need, he/she also helps the Finance Committee or other Committees in the encoding of important files or documents (ex. financial reports, inventories, weekly assignments, etc.).

8. PROPERTY CUSTODIAN

a. Takes care of the properties of the Chaplaincy and keeps them in order especially those in the STOCK ROOM.

b. Keeps a LOG BOOK of the properties and things borrowed and returned by the members and non-members of the Community.

c. He/she is furnished by the Documentation Committee or the Secretariat with a copy of the INVENTORY of each Committee.

d. He/she is APPOINTED by the Chaplain, if possible from the Pastoral Council and remains so until a new one is appointed by the Chaplain.

e. Automatically becomes an ADVISER of the Maintenance, Peace and Order Committee; hence becomes also a member of the Core Group or Pastoral Council if he/she is not already a member.

f. Helps and collaborates with the Leader and Assistant Leader of the Maintenance, Peace and Order Committee in taking care of the properties of the FCCM, informing them of any damage to properties and equipment of the Chaplaincy or reports it directly to the Chaplain.

g. The Chaplain can appoint an **ASSISTANT PROPERTY CUSTODIAN** if the need arises. He/she acts as the Property Custodian in the absence of the latter and has the same responsibilities and mandate just like that of the Property Custodian. He/she closely collaborates with and assists the Property Custodian.

9. CORRESPONDENT

a. Relays messages or information from the Chaplain to the administration of Collereale and vice versa.

b. Makes reservations of the facilities of Collereale to be used by the Chaplaincy and updates the Chaplain if there are other groups or Committees who would like to use the facilities of Collereale.

c. Updates the administration of Collereale regarding the calendar of activities of the Chaplaincy.

d. He/she is APPOINTED by the Chaplain, if possible, from the Pastoral Council and remains so until a new one is appointed by the Chaplain.

e. Automatically becomes a MEMBER of the Pastoral Council of the Chaplaincy if he/she is not already a member.

10. "CONSIGLIO PASTORALE DIOCESANO" REPRESENTATIVE

a. He/she is APPOINTED by the Chaplain, if possible one from the Ministry Heads or one from the Pastoral Council and remains so until his/her mandate expires (usually after 5 years) or until a new one is appointed by the Chaplain if the need arises.

b. He/she represents the Chaplain and the whole Chaplaincy during meetings of the Pastoral Council of the Diocese with the Bishop and updates the Chaplain about the matters that were discussed during these meetings.

c. Automatically becomes a MEMBER of the Pastoral Council of the Chaplaincy if he/she is not already a member.

• APPENDIX III •

FCCM PASTORAL COUNCIL
(2024 - 2027)

• LITURGY COMMITTEE •



MARIO QUINTO
Leader



MERCY CARMONA
Asst. Leader

• MUSIC COMMITTEE •



RAMILO MAGDALENA JR.
Leader



GLECY DE SAGUN
Asst. Leader

• LECTORS, COMMENTATORS & LAY MINISTERS COMMITTEE •



ALETH DE SAGUN
Leader



EDERLINA CABRERA
Asst. Leader

• CATECHETICAL COMMITTEE •



VERONICA TOLENTINO
Leader



VICTORIA DE SAGUN
Asst. Leader

• ALTAR SERVERS COMMITTEE •



CATHERINA GONDA
Leader



IVAN MANALO
Asst. Leader



EVA DE SAGUN
Adviser 1



MARJORIE BAUTISTA
Adviser 2

• CULTURAL COMMITTEE •



ROSEMARIE FRIAS
Leader



CRISTINA SANTOS
Asst. Leader



VERONICA TOLENTINO
Adviser 1



MARION BABASA
Adviser 2



EVA DE SAGUN
Adviser 3

FCCM PASTORAL COUNCIL
(2024 - 2027)

• MAINTENANCE, PEACE & ORDER COMMITTEE •



ROMEL BABARAN
Leader



DANTE ANIS
Asst. Leader 1



VICMOR MARTIN
Asst. Leader 2



ALBERT HERNANDEZ
Adviser 1
& Property Custodian



CORNELIO UGOT
Adviser 2, L&S Team Leader
& Asst. Property C.1



GENEROSO MATIENZO
Adviser 3
& Asst. Property C.2

• FOOD COMMITTEE •



CECILLE REYES
Leader



CAROLINA GAZZINGAN
Asst. Leader

• DOCUMENTATION COMMITTEE •



ADRIANA MANGUERRA
Leader



ADRIANA HERNANDEZ
Asst. Leader

• FINANCE COMMITTEE •



AMPARO MACALALAD
Leader
& FCCM Treasurer



LILIA LAS PIÑAS
Asst. Leader
& FCCM Auditor

• MASS COLLECTORS & USHERETTES COMMITTEE •



MERCEDES SIMANGAN
Leader



MARITES REYES
Asst. Leader

• FAMILY ASSISTANCE COMMITTEE •



LINA HERNANDEZ
Leader



JULIET ABANTE
Asst. Leader

FCCM PASTORAL COUNCIL
(2024 - 2027)

• YOUTH MINISTRY •


GERLYN MANALO
Leader


INGRID BABARAN
Asst. Leader


WILSON CAPUNITAN
Secretary 1


IVAN MANALO
Secretary 2


MERCY CARMONA
Adviser 1


ROSEMARIE FRIAS
Adviser 2


ADRIANA MANGUERRA
Adviser 3


CATHERINA GONDA
Adviser 4


EVA DE SAGUN
Adviser 5


MARJORIE BAUTISTA
Adviser 6


ETHELIMAR PAGADUAN
Adviser 7

• MINISTRY HEADS •


ALETH DE SAGUN
WORSHIP (W)
Ministry


ROSEMARIE FRIAS
EDUCATION (E)
Ministry


CECILLE REYES
SERVICE (S)
Ministry


LINA HERNANDEZ
TEMPORALITIES (T)
Ministry


GERLYN MANALO
YOUTH (Y)
Ministry

• FINANCE COUNCIL •


ALETH DE SAGUN
Member


ROSEMARIE FRIAS
Member


CECILLE REYES
Member


LINA HERNANDEZ
Member


GERLYN MANALO
Member


AMPARO MACALALAD
Member
& FCCM Treasurer


LILIA LAS PIÑAS
Member
& FCCM Auditor

FCCM PASTORAL COUNCIL
(2024 - 2027)

• SECRETARIAT •



ADRIANA MANGUERRA
Secretary



CATHERINA GONDA
Asst. Secretary 1



EDEN GARCIA
Asst. Secretary 2

• CORRESPONDENTS •



ROSA BRIONES
(with Collereale)



MARGARITA LAMBON
(with Collereale)



LINA HERNANDEZ
(with Comune & Diocese)

• PROPERTY CUSTODIANS •



ALBERT HERNANDEZ
Property Custodian



CORNELIO UGOT
Assistant 1



GENEROSO MATIENZO
Assistant 2

• "CONSIGLIO PASTORALE DIOCESANO" REPRESENTATIVE •



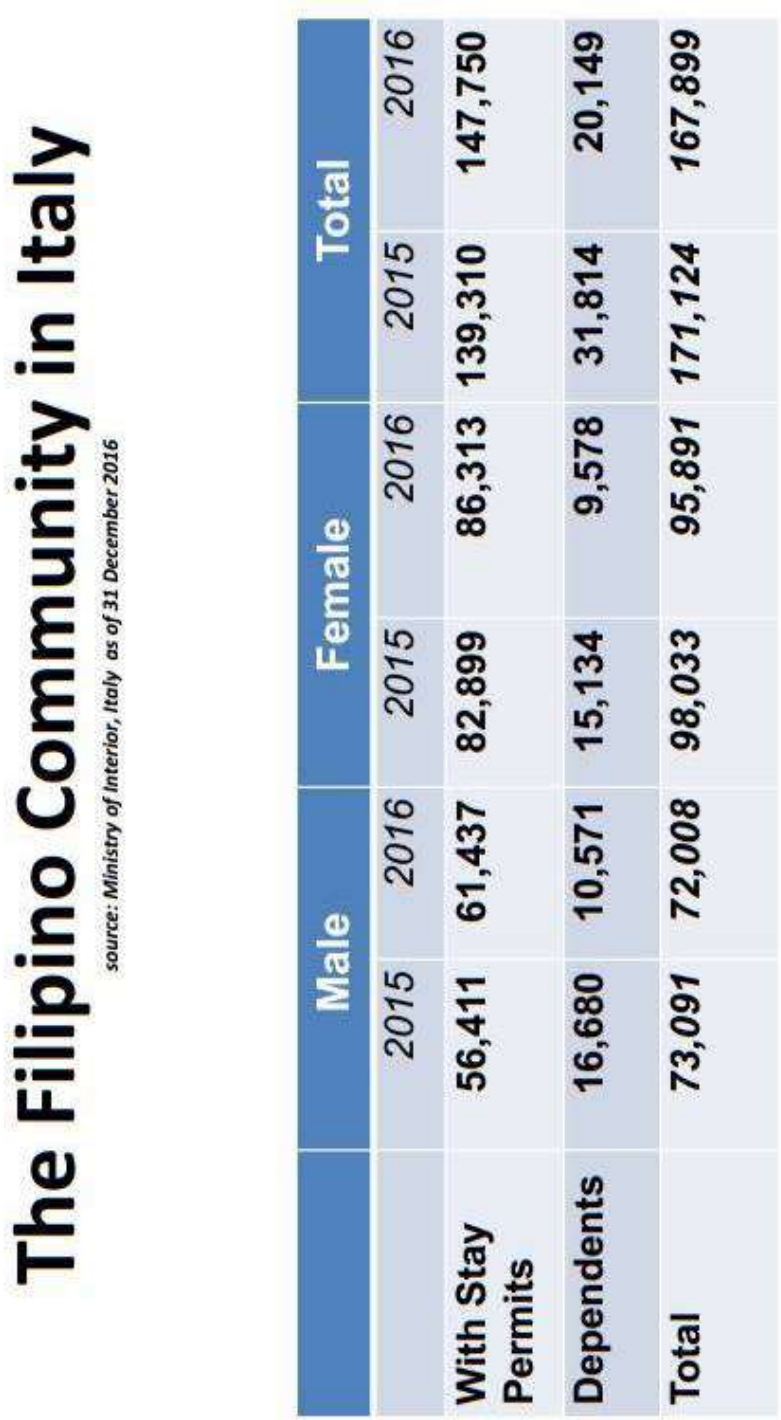
LINA HERNANDEZ
(2024 - 2027)

• CHAPLAIN •



FR. FERICO "RIC" DUQUE, RCJ

The Filipino Community in Italy – Chart #1



The Filipino Community in Italy – Chart #2

The Filipino Community in Italy

source: Ministry of Interior, Italy as of 31 December 2016

Northern Regions		Central Regions		Southern Regions	
Piemonte	6,373	Marche	1851	Abruzzo	722
Valle d'Aosta	34	Tuscana	13,906	Molise	22
Liguria	1659	Umbria	1,806	Campania	3,677
Lombardia	56,631	Lazio	47,364	Puglia	1,697
Trento Alto Adige	425			Basilicata	39
Veneto	7,601			Calabria	2,336
Friuli-Venezia Giulia	906			Sicilia	4,972
Emilia-Romagna	14,127			Sardegna	1,751
Total	*87,756*		*64,927*		*15,216*

IMMIGRATI RESIDENTI p. 1

Sicilia. Immigrati residenti al 1° gennaio 2014

Provincia	maschi	femmine	totale	totale res.	inc. %
Palermo	16.172	16.810	32.982	1.275.598	2,6
Catania	14.101	15.820	29.921	1.115.704	2,7
Messina	12.755	14.845	27.600	648.371	4,3
Ragusa	12.898	9.762	22.660	318.249	7,1
Trapani	7.633	6.961	14.594	436.150	3,3
Agrigento	6.256	6.263	12.519	448.831	2,8
Siracusa	6.221	6.192	12.413	404.847	3,1
Caltanissetta	3.530	3.318	6.848	274.731	2,5
Enna	1.089	1.782	2.871	172.456	1,7
Sicilia	80.655	81.753	162.408	5.094.937	3,2
Italia	2.330.488	2.591.597	4.922.085	60.782.668	8,1

FONTE: Elaborazione Migrantes Messina su dati ISTAT

Comune di Messina. Immigrati residenti al 1° gennaio 2014

Comune	maschi	femmine	totale	totale res.	inc. %
Messina	5.846	5.951	11.797	241.997	4,9

FONTE: Elaborazione Migrantes Messina su dati ISTAT

IMMIGRATI RESIDENTI p. 2

Comune di Messina. Immigrati minorenni residenti al 1° gennaio 2014

Comune	maschi	femmine	totale	tot. res. stran.	inc. %
Messina	1.256	1.134	2.390	11.797	20,6

FONTE: Elaborazione Migrantes Messina su dati ISTAT

Comune di Messina. Immigrati residenti per Paese di provenienza al 1° gennaio 2013

	Paese	maschi	femmine	totale	inc. % res. stran.
1	Sri Lanka	2.013	1.715	3.728	31,6
2	Filippine	1.174	1.319	2.493	21,1
3	Romania	436	900	1.336	11,3
4	Marocco	733	399	1.132	9,6
5	Grecia	340	61	401	3,4
6	Cina Rep. Popolare	187	165	352	2,9
7	Polonia	56	266	322	2,7
8	Ucraina	22	113	135	1,1
9	Senegal	104	20	124	1,0
10	Albania	53	45	98	0,8

FONTE: Elaborazione Migrantes Messina su dati ISTAT

IMMIGRATI NEL COMUNE DI MESSINA
Ufficio Migrantes Messina (ISTAT, 2021)

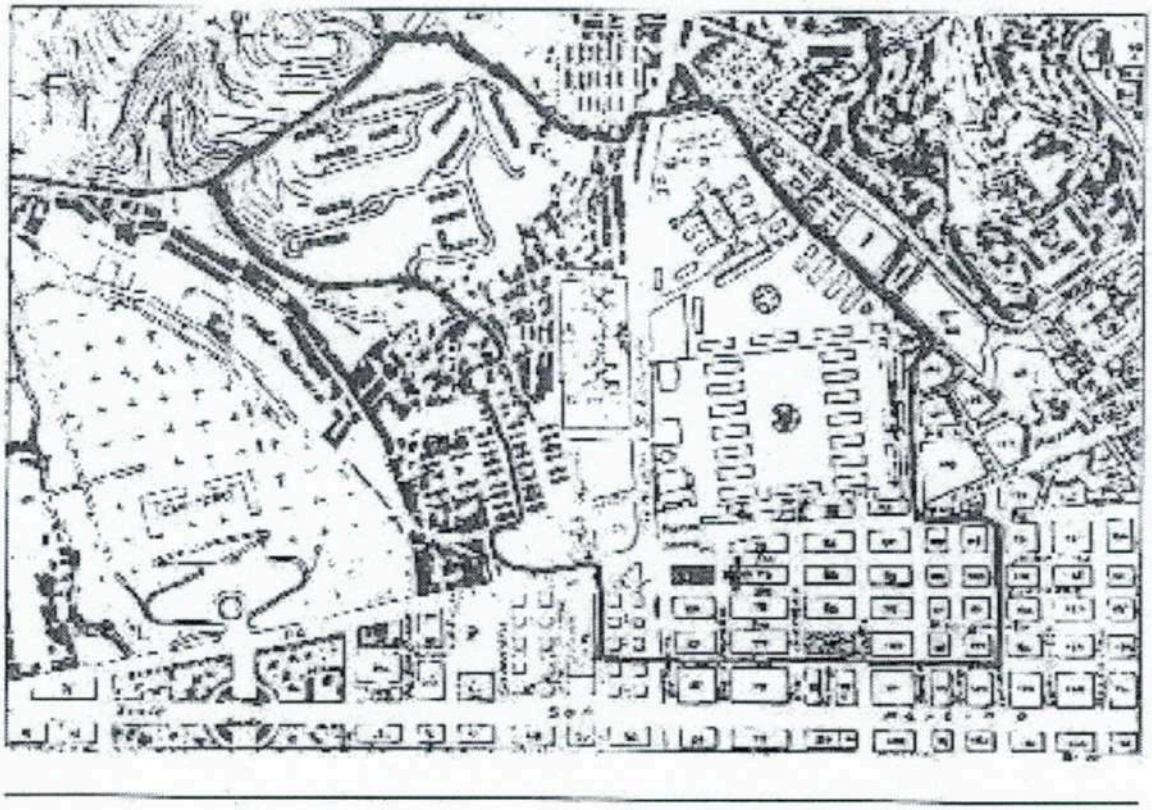


TERRITORIO PARROCCHIALE

TERRITORIO PARROCCHIALE

I confini parrocchiali di S. Clemente sono stati soggetti a continue revisioni in dipendenza della evoluzione edilizia e demografica della città e del conseguente sorgere delle nuove parrocchie di S. Nicolò dell'Arcivescovado, S. Maria, Consolata. Gli attuali limiti sono segnati dalle vie: a Sud Via dei Mille, dalla Via Luciano Manara a Via Brescia, Via Bergamo, Via Catania, Via Sardegna, Via Arte della Stampa, Via C. Spirito, Via Pietro Brea, Salita villa Contino con Messina due, Viale Europa fino all'imbocco della salita Monte Santo, Petrazza, proseguono con la cinta dei quartieri militari fino a Via S. Cecilia con il tratto di Via C. Battisti fino all'incrocio con Via L. Manara.

Nell'ambito della Parrocchia sorgono le Chiese di S. Antonio, Medaglia Miracolosa (presso la Casa di Ospitalità Cellereale), Madonna della Pietà (presso l'Ospedale Piemonte).



JANUARY 2026
Messina, Italy

Names and signatures of the members of CORE GROUP and PASTORAL COUNCIL of the Chaplaincy, which appear below, attest that they have read this Manual, amenable to its contents and abide by them as guidelines of the Filipino Chaplaincy.

No.	Name	Signature
1		
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FCCM ELECTION & OATH TAKING PROCEDURE

(following the indications of the FCCM Manual)

1. ELECTION of LEADERS and ASSISTANT LEADERS and APPOINTMENT of ADVISERS of the Chaplaincy normally occur EVERY THREE (3) YEARS.

2. Only LEADERS and ASSISTANT LEADERS are elected or re-elected; ADVISERS on the other hand, are appointed by the Chaplain after consultation with the newly elected Leaders and Assistant Leaders.

3. LEADERS and ASSISTANT LEADERS are elected or re-elected only by the MEMBERS (i.e. actual Leader, Assistant Leader, Advisers and Members) of the Committee where they belong.

4. LEADERS and ASSISTANT LEADERS are elected or re-elected by the MAJORITY of members of a certain Committee (majority = 50% or half of the members + one).

5. Election or re-election of LEADERS and ASSISTANT LEADERS takes place IF majority (50% or half of the members + one) of the members of the Committee are PRESENT during the time of the election.

6. LEADERS and ASSISTANT LEADERS can be elected or re-elected even if they are ABSENT during the time of the election as long as they accept or are amenable to the possibility of being nominated and eventually elected by the majority of members of his/her own Committee.

7. ELECTION begins as the Chaplain, or the Secretary (or Assistant Secretary) checks the attendance of the members of a committee from the official list then followed by the NOMINATION of several members (2 or more - the actual Leader and Assistant Leader could also be nominated) of a Committee as long as the MAJORITY IS PRESENT (50% or half of the members + one).

8. Once the nomination has been closed, all the members of a certain Committee vote or elect by raising their hand when the name of their favored candidate is mentioned. The Secretary or Assistant Secretary counts the number of votes (i.e. raised hands) for each candidate and takes note of it. A candidate with the highest number of votes becomes the new Leader or Assistant Leader of his/her Committee. This process is repeated for each Committee of the Chaplaincy.

9. The DOCUMENTATION COMMITTEE will only elect an ASSISTANT LEADER because the newly elected or re-elected secretary of FCCM will automatically become the Leader of this Committee.

10. After the election, a certain period is provided in order for the Chaplain to have time to talk to or consult with the newly elected or re-elected Leaders and Assistant Leaders regarding the appointment or re-appointment of the ADVISER/S of certain Committees and also to have a dialogue with these Advisers about their new appointment or re-appointment.

11. Once the appointments or re-appointments of ADVISERS have been finalized, the Chaplain convokes a meeting with all the Leaders, Assistant Leaders of the various Committees together with the new Advisers wherein they elect or re-elect the new SECRETARY and ASSISTANT SECRETARY/RIES of the Chaplaincy.

12. During this meeting (*see #11*), the newly elected or re-elected LEADERS of the various Committees will also have an election of the MINISTRY HEADS or COORDINATORS of the Chaplaincy.

13. The date of the OATH TAKING & TURN OVER CEREMONY of the newly elected or re-elected Leaders, Assistant Leaders, Advisers (appointed or re-appointed), Secretary and his/her Assistant/s and Ministry Heads or Coordinators would then be scheduled after all the necessary preparations and turnover of responsibilities had been done. A “RECOLLECTION” may also be scheduled by the Chaplain in preparation for their oath taking.

14. Before the OATH TAKING, all LEADERS, ASSISTANT LEADERS and ADVISERS must have read the content of the LATEST EDITION of the FCCM MANUAL.

15. A member of a certain Committee, who has been elected before as Leader or Assistant Leader, can be nominated and elected again as a Leader or an Assistant Leader after a certain period of “break” (had no mandate for the past 3 years).

16. If there are existing valid reasons, the Chaplain may CANCEL or VOID a NOMINATION of a member during the election process.

17. If a LEADER (“incoming”) of a committee is NOT present during the OATH TAKING without any VALID REASON, his/her ASSISTANT LEADER (“incoming”) will take over the Committee as the “TEMPORARY” Leader.

18. The CHAPLAIN can APPOINT a TEMPORARY Ministry Head or Coordinator, Leader, Assistant Leader, Adviser, Secretary or Assistant Secretary, etc. when the situation calls for it until a new one is officially elected or formally appointed. (*see Appendix I, #16, p. 29*)

VARIOUS ACTIVITIES OF THE CHAPLAIN & THE CHAPLAINCY

- Holy Masses ("Youth Mass" - Every First Sunday of the Month)
- Confession & Spiritual Direction
- Confirmation (Every Last Sunday of September)
- Visitation & Anointing of the Sick
- Family / Home Visitations
- Catechesis
- Recollections & "Kumpisalang Bayan" (Advent & Lent)
- Pilgrimages & Tours (National & International)
- Processions
- "Via Crucis" (Every Sunday of Lent)
- "Visita Iglesia" (Every Holy Thursday)
- Programs, Contests & Raffle Draws
- Blessings (house, cars, religious articles, etc.)
- Rosary & Novenas (Online & in the Chaplaincy)
- Pastoral Council Meetings (Every Last Sunday of the month)
- Meetings of Committees (Usually after the Sunday Mass)
- Formations, Seminars, Workshops & Team Buildings
- Photo Shoots & Photo Walks (c/o Documentation Committee)
- Zumba & Dance Practices (c/o Cultural Committee)
- English Classes for Kids (c/o Family Assistance Committee)
- Outings or "Gite" (c/o Cultural Committee)
- Annual Planning & Evaluation (Month of January)
- "Brigada Ecclesia" or General Cleaning (Month of September)
- Documents Processing Assistance (with the help of the Ufficio Migrantes)
- Job Referrals
- Monthly "*Online Kumustahan*" with all Pinoy Chaplains in Italy (Every 3rd Monday of the Month)
- Annual Convention of all Pinoy Chaplains in Italy (Usually during the Month of November)
- Meetings with the Director and Collaborators of the "*Ufficio Migrantes*" – Diocesan and Regional levels

- REGULAR ACTIVITIES -

JANUARY:

- Annual Planning & Evaluation (FCCM Pastoral Council)

FEBRUARY:

- Election & Oath Taking of Leaders, Assistant Leaders & appointments of Advisers of Committees (Pastoral Council): Every three (3) years

APRIL:
- Annual Commissioning & Renewal of Lectors & Commentators

MAY:
- National Pilgrimage & Tour ("Dasal at Pasyal")
- Flower Offering (Every Sunday)
- Mayflower Festival & "Santacruzan" (Last Sunday of May)

JUNE:
- Philippine Independence Day Celebration (June 12)

AUGUST:
- International Pilgrimage & Tour ("Dasal at Pasyal")

SEPTEMBER:
- "Brigada Iglesia" (General Cleaning)
- Feast of San Lorenzo Ruiz (September 28)
- GMMR & Confirmation (Last Sunday of September)

OCTOBER:
- Feast of San Pedro Calungsod (October 21)
- Holy Rosary (Before the Holy Mass)
- Flower Offering
- "Living Rosary" (Last Sunday of October)

NOVEMBER:
- Holy Masses for the Departed
- Advent Wreath Making Contest (Solemnity of Christ the King)
- Para-Liturgy for the Faithful Departed (Last Sunday of November)

DECEMBER:
- "3 in 1 Celebration" (FCCM Anniversary, Pinoy Family Day & Christmas Party)
- "Simbang Gabi": December 15 - 23 (Christmas Novena Evening Masses) & "Raccolta per la Mensa dei Poveri" (Alay-Kapwa para sa Mensa)
- Annual Investiture & Renewal of Altar Servers – KOA (December 24, Christmas Vigil)



WHO ARE THE ROGATIONISTS?

We are the Congregation of the Rogationists of the Heart of Jesus (RCJ), or simply known as the Rogationists. As a Religious Clerical Institute of apostolic life and pontifical right, we are composed of both priests and brothers. All of us are grateful to the Heavenly Father from whom every perfect gift comes - our life, our vocation and our eternal destiny.

With joy, zeal and dedication, we respond to the call to constantly become a living memory of the Lord Jesus Christ – his way of being and acting. We do this through our public profession of the evangelical counsels of chastity, poverty and obedience. It is our goal to grow in perfect charity, as Jesus himself taught his disciples.

In order to build up the community of faith, the Holy Spirit has endowed the Church with gifts given through men and women along the years. The Church herself teaches:

"The Church, which the Spirit guides in way of all truth and which He unified in communion and in works of ministry, He both equips and directs with hierarchical and charismatic gifts and adorns with His fruits. By the power of the Gospel He makes the Church keep the freshness of youth. Uninterruptedly

He renews it and leads it to perfect union with its Spouse" (Dogmatic Constitution of the Church, Lumen Gentium, # 4).

Our Founder too, St. Hannibal Mary Di Francia received a precious inspiration from the Holy Spirit, the Rogate; "Pray (Rogate) therefore to the Lord of the harvest so that he may send out laborers into his harvest" (Mt. 9:37-38, Lk. 10:2). That is why we devote ourselves to a fourth vow, that is, the understanding of and zeal for the Rogate. It is in accordance to this charism that we live our consecration, and dedicate ourselves to the building up of the Church and to the salvation of the world. We do all these at the service of the Kingdom of God.

Our religious family started as a "small caravan" on May 16, 1897 with the vesting of religious habit of the first three brothers. These were the first ones who wore the emblem sown on the cassock they received, which gave the distinguishing mark of this humble beginnings. On a cloth was printed a heart with the following inscription "Rogate Ergo Dominum Messis Ut Mittat Operarios In Messem Suam" ("Pray therefore to the Lord of the harvest to send out laborers into his harvest"). In these words, the Congregation finds its identity and spirituality. As a matter of fact, the Founder himself reminds us, his spiritual sons:

"Now, here is a new community just being born which comes forth in the Church…It needs intelligent generous people, who understand not only its sacred mission of charity towards the neighbor, like all the other modern institutions, but also of that divine holy word that makes it unique and special: Rogate ergo." (St. Hannibal Mary Di Francia, Letters)

Our congregation's vocation and mission are born from the human, spiritual and apostolic experience of our Founder. He lived among the poor and the little ones whom he evangelized knowing that their prayer raised to the Lord of the harvest will blossom and produce abundant fruits.

Source: ***https://www.rcj.ph/our-congregation****.*



ST. LORENZO RUIZ DE MANILA
Feast Day: September 28

Lorenzo Ruiz was born in Binondo, Manila between 1600 and 1610. The exact date of his birth is unknown since the baptismal records of the church of Binondo were destroyed. Lorenzo had a Chinese father and a Filipino mother.

According to the documents cited to proclaim him "Blessed," his parents were devout Catholics. He was christened "Lorenzo" after a martyr during the 3rd century persecution of Christians. His surname "Ruiz" was taken from the last name of his godfather.

During his youth, he learned Spanish from the Dominicans, whom he served as altar boy and sacristan. He was exceptionally gifted with beautiful penmanship and became a professional calligrapher, earned the title of "escribano" who transcribed baptismal, confirmation and marriage documents into the church's official books. Lorenzo was also a member of the

Confraternity of the Holy Rosary which was organized by the Dominicans in the Philippines as soon as they arrived in 1587.

In 1636, while working as a clerk at the Binondo Church, Ruiz was falsely accused of killing a Spaniard. Prior to this incident, his life with his Filipino wife, two sons and a daughter, was peaceful, religious and full of contentment.

When Lorenzo learned of some missionary priests leaving Manila, thinking that they were going to Macao, he sought help from his Dominican superiors who believed in his innocence, he was allowed aboard the ship, along with three Dominican priests: Fr. Antonio Gonzalez, Fr. Guillermo Courtet, and Fr. Miguel de Aozaraza, a Japanese priest, Fr. Vicente Shiwozuka de la Cruz, and a layman named Lazaro of Kyoto, a leper. Ruiz and his companions left for Japan on June 10, 1636. Only when they were on the ship did Lorenzo learn that the missionaries were headed for Japan, where Catholics were suffering terrible persecutions at that time. When the boat landed at Okinawa and the group was arrested and imprisoned on basis of their Christian religion.

They were brought to Nagasaki on July 10, 1636 and subjected to torture by his Japanese captors for more than a year. They were tortured through hanging by their feet, by submerging in water until near death and by water torture. Needles were also pressed in between their finger nails and skin and they were beaten until unconscious. These methods brought some of Ruiz's companions to recant their faith.

Lorenzo went through this agonizing punishment when he refused to renounce his faith. He was told that he would be put to death if he did not renounce his faith, Lorenzo Ruiz told them, "***I will never do it. I am a Catholic and happy to die for God. If I have a thousand lives to offer, I will offer them to God***."

It was on September 23, 1637 that he began to undergo "hanging in the pit." After two days he died from bleeding and suffocation. His body was cremated and the ashes thrown into the sea.

Lorenzo Ruiz was beatified by Pope John Paul II during the Papal visit in Manila on February 18, 1981 at Luneta Park. He was canonized on October 18, 1987 in Rome. Lorenzo Ruiz's feast day falls on September 28.

St. Lorenzo Ruiz, pray for us!



ST. PEDRO CALUNGSOD
Feast Day: April 2 (moved to October 21)

Although born in the Philippines, St. Pedro Calungsod is loosely considered an American saint because he was martyred in the United States territory of Guam. Unfortunately, there is not much known about him, especially his early life. History tells us he was one of the young volunteers who joined the Spanish Jesuit missionaries who left the Philippines for the Ladrones Islands in the western Pacific in 1668. Pedro served there, alongside his peers, as a catechist and teacher of the Faith.

As is the case in most mission lands, life was difficult. Delivery of supplies was irregular. The natural terrain and weather made the situation harsher. One can imagine life among their dense jungles, steep cliffs and storms. Faithful to the Lord's command to spread the Gospel to the ends of the earth, however, these brave missionaries persevered.

Not long into their missionary experience, a Chinese immigrant named Choco decided to make life difficult for Pedro and his companions. He was envious of their prestige among the natives and began spreading rumors that the natives

could be poisoned by the holy water used for baptism. Such claims were compounded by the fact that many infants were baptized in danger of death and subsequently died. An angry mob rose up against the holy missionaries, and their persecution ensued.

The worst of it occurred on April 2, 1672, when Pedro and a priest companion arrived at Guam that morning. Once there, they heard of a baby girl recently born. They offered baptism for her, but Matapang, the girl's father, who had left the Faith due to the false accusations leveled by Choco, stoutly refused.

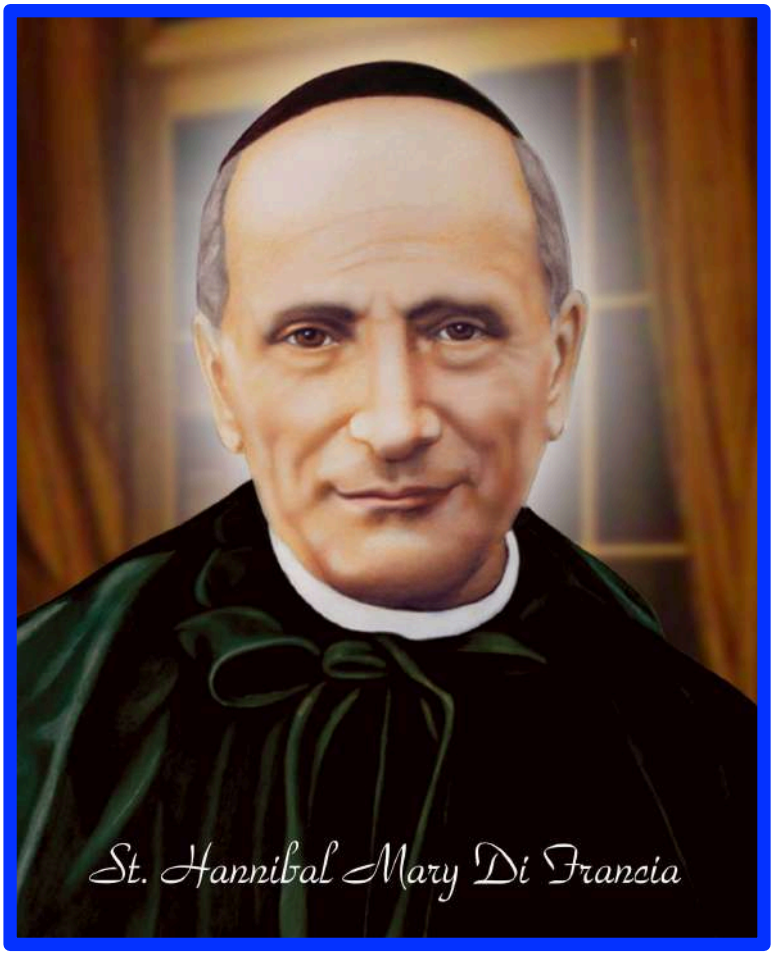
Meanwhile, Pedro and the priest — Father Diego Luis de San Vitores — gathered some of the remaining Christians in the local village and led them in songs and recitation of divine truths. Matapang shouted out his disgust with Christian teachings and was resolved to have the missionaries killed.

As Matapang went to enlist another man, who was not Christian, to be the murderer, Pedro and Padre Diego went into his hut and baptized his newborn daughter with the consent of his Christian wife. Learning of this, his fury increased, and he reacted by casting spears at Pedro. With the agility of his youth, Pedro dodged them, but didn't want to leave Padre Diego behind. Many believed if Pedro only had weapons, he could have defeated Matapang, but Padre Diego never allowed the missionaries to carry them. Eventually, a spear pierced Pedro's chest, and he collapsed to the ground. Before his own death, Padre Diego provided him with absolution. The naked bodies of the martyrs were dragged to the sea and, after stones were tied to their feet, were disposed of in the water.

Once the news got back to Pedro's companion missionaries, they said, "Fortunate youth! How well-rewarded his four years of persevering service to God in the difficult mission are: He has become the precursor of our superior, Padre Diego, in Heaven!" They recalled Pedro as being kind, a devout catechist and someone who was unafraid to share his faith, even if it meant death.

At his beatification, Pope St. John Paul II told the crowds gathered for the celebration, "From his childhood, Pedro Calungsod declared himself unwaveringly for Christ and responded generously to his call. Young people today can draw encouragement and strength from the example of Pedro, whose love of Jesus inspired him to devote his teenage years to teaching the Faith as a lay catechist." Pope Benedict XVI canonized Pedro on October 21, 2012, alongside American saints Kateri Tekakwitha and Marianne Cope.

Source: ***OSV. By Michael R. Heinlein (http://secretariat.synod.va/content/synod2018/en/youth-testimonies/st--pedro-calungsod-a-patron-for-catechists.html)***



ST. HANNIBAL MARY DI FRANCIA

Founder of the Rogationists and Daughters of Divine Zeal

Feast Day: June 1

The memory was undoubtedly vivid as it was equally intense. The place was the Church of St. John of Malta in Messina, well-known for the patronage of St. Placid, the martyr. The year was 1868.

At that time, the archconfraternity, dedicated to the saint, organized an adoration before the Blessed Sacrament. It formed part of the “circular” forty-hour Eucharistic adoration, which took place in Messina, Italy. As was the practice during the 19th century, it occurred two to three days after the feast of the titular of the various churches in the city, entrusted to Confraternities or the Third Orders, and also that of the Parishes.

It was exactly in this circumstance, before Jesus in the Most Blessed Sacrament, sometime after October 5, 1868, that a young person “was immersed in the predominant thought of increasing elect priests, holy and

apostolic men according to the Heart of Jesus by winning them from God through an insistent prayer. He felt that such prayer is the means to work a greater good in the Holy Church, to save many souls, and to expand the kingdom of God here on earth as it happened in the times of St. Dominic, St. Francis, St. Ignatius, St. Alphonsus, and many others" (from the Writings of St. Hannibal).

He was only seventeen when given the revelation of this prayer. Later on, he found that such prayer is commanded by Jesus in the Gospel when He says: "Ask [Rogate] the Lord of the harvest to send out laborers to gather his harvest" (Mt 9:38; Lk 10:2). These words became the fundamental insight to which he dedicated his entire life. The name of that young lad was Hannibal Mary Di Francia. He was born in Messina, Italy, on July 5, 1851. His father Francis was a knight, the Marquises of St. Catherine of Jonio, Papal Vice-Consul and Honorary Captain of the Navy. His mother, Anna Toscano, also belonged to an aristocratic family. The third of four children, he lost his father when he was only fifteen months old.

In childhood he developed such love for the Eucharist. He, subsequently, was allowed to receive Holy Communion daily, an exceptional feat in those days. He proved to be of lively intelligence with remarkable literary abilities. As soon as he felt the call of God, he immediately responded by placing himself and his talents at the service of God.

After his theological studies, he was ordained a priest on March 16, 1878. A few months before his ordination, he met an almost blind beggar, Francesco Zancone. It was a providential encounter, which led him to discover the sad social and moral reality of one of the poorest neighborhoods in the outskirts of Messina, the Case Avignone. This proved to be the start of a long journey, which was characterized by his boundless love for the poor and the orphans. He made the said ghetto his home and dedicated himself completely to the redemption of its inhabitants. He saw them as "sheep without a shepherd".

In 1882 he started his orphanages, which were called "Anthonian Orphanages" because they were placed under the patronage of St. Anthony of Padua. While providing the children with food and occupation, he brought them up in a way that integrated the moral and religious dimensions of their lives, helping them to discover and follow God's plan.

He wrote: "What are these few orphans we attend to, these few people we bring the good news to, compared to the millions who are lost and abandoned as sheep without a shepherd? I looked for an answer and I found a complete one in the words of Jesus: 'Ask (Rogate) the Lord of the harvest to send out laborers to gather his harvest'. I concluded then that I had found the secret key to all good works and to the salvation of all souls".

For him, the Rogate was an explicit command and an infallible remedy. To carry out his apostolic ideals in the Church and in the world, he founded two religious Congregations: the Daughters of Divine Zeal (FDZ), in 1887, and the Rogationists (RCJ) ten years later. He wanted both institutions to live the Rogate as a fourth vow. The institutions were canonically approved on August 6, 1926.

To spread the prayer for vocations, he promoted several initiatives: the "Holy Alliance", a movement of prayer for vocations intended for the clergy (now known as Priestly Union of Prayer for Vocations), and the "Pious Union of the Evangelical Rogation" for all the faithful (now known as the Union of Prayer for Vocations). The annual World Day of Prayer for Vocations that falls on every 4th Sunday of Easter, instituted by Pope St. Paul VI in 1964, may be considered a response to his intuition.

Hannibal Mary Di Francia died on June 1, 1927, at the age of 76. His sanctity and mission as an "outstanding apostle of the prayer for vocations" are deeply felt in our time by all who are concerned with the need for vocations in the Church. Pope St. John Paul II beatified him on October 7, 1990 and called him as the "authentic forerunner and zealous master of the modern pastoral care for vocations". On May 16, 2004, the same pope proclaimed him a saint. The feast of St. Hannibal Mary Di Francia is celebrated every June 1.

Source: ***https://www.rcj.ph/our-founder***

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VARIOUS COMMITTEES, TEAMS & GROUPS






LECTORS & COMMENTATORS COMMITTEE


ALTAR SERVERS COMMITTEE


CATECHETICAL COMMITTEE


CULTURAL COMMITTEE


MAINTENANCE, PEACE & ORDER COMMITTEE


LIGHTS & SOUNDS TEAM


FOOD COMMITTEE


DOCUMENTATION COMMITTEE


FINANCE COMMITTEE


MASS COLLECTORS & USHERETTES COMMITTEE

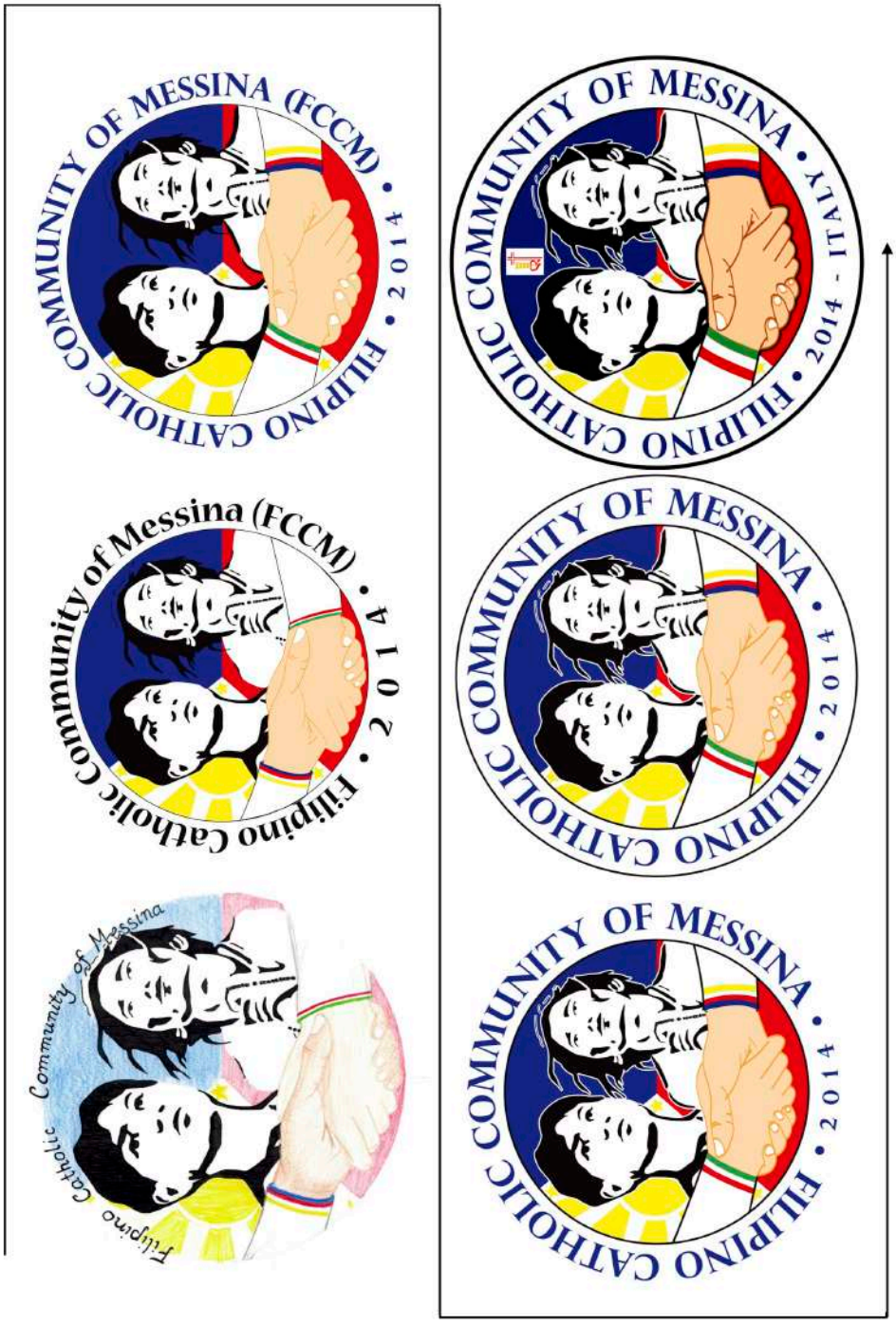

FAMILY ASSISTANCE COMMITTEE


YOUTH MINISTRY


SECRETARIAT


Pastoral Council @ 10 years!

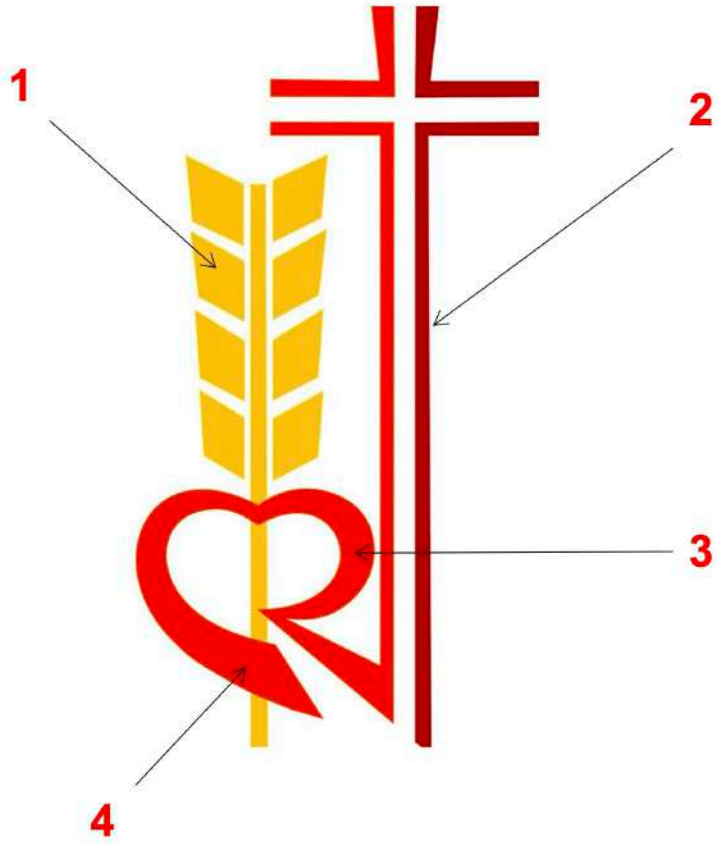
The "EVOLUTION" of the FCCM Logo



"ROGATE CROSS": The EMBLEM of the Rogationists of the Heart of Jesus (RCJ)

1. **"WHEAT"** = represents the harvest, the people in need.
2. **"CROSS"** = represents the sacrifice of Jesus.
3. **"HEART"** = represents the compassionate heart of Jesus.
4. **"R as in ROGATE"** = it's the command of Jesus and it means "PRAY"!

THE EMBLEM OF THE ROGATIONISTS for the command of Jesus: "Pray (Rogate) the Lord of the Harvest to send workers into his harvest". (*Mt. 9:38 & Lk. 10:2*)



Graphic Artist: P. Reinaldo de Sousa Leitão, rcj



WHO ARE THE MISSIONARY FAMILIES OF CHRIST (MFC)?

On October 24, 1999 “Couples for Christ” was founded in Messina, Italy by the initiative of Father Avelino Abueg.

We started in the Philippines in 1981 as “Couples for Christ” (CFC). It was basically an outreach to couples. Only in 1993 did we offer a place for every other member of the family. Further, since 1981, God has revealed more and more of His plan for us and has moved us closer to the heart of our Church, the body of Christ on earth.

In 1981, under the aegis of the “Ang Ligaya ng Panginoon” (LNP), we were a trans parochial community, not integrated in the life of the Church.

In 1993, after separating from LNP, we moved closer to the Church, but functioned as a parallel community, running side-by-side with the Church but not intersecting, like railroad tracks.

In 2007, with the split in CFC and the restoration of our authentic charism, we moved to become a servant to the Church.

In 2011, with the introduction of LCSC ("Live Christ, Share Christ"), we moved to become a servant of the Church, committed not just to our own evangelization work, but striving to mainstream Catholic lay evangelization.

The name "Couples for Christ" is no longer reflective of our call. Now it is clear who we are and what we are called to do. The two most important aspects of Christian life, especially considering the deepening evil in the world today, are the renewal of families and the work of evangelization. The family is God's basic unit for society and the Church, and its stability and strength will determine the future of humanity. But there is also the call to do mission. Our Church, of which we are a part, is a missionary Church. This is her most important work.

This is what our call is about. This is what it has always been but revealed to us by God in stages. This is what God has prepared us for through all these 38 years. This is our identity, our charism and our work. We are the "Missionary Families of Christ"! ***(By: Bro. Ramilo Magdalena Jr. – MFC Area Servant)***

"LA COMUNITÀ CATTOLICA FILIPPINA DI MESSINA"

P. Ferico "Ric" Duque, rcj (tradotto da Diac. Santino Tornesi)

La costituzione della Cappellania cattolica filippina, nell'Arcidiocesi di Messina Lipari S. Lucia del Mela, risale nel periodo in cui era Pastore della Chiesa locale S. E. Mons. Calogero La Piana, religioso salesiano, che ha ricevuto l'ordinazione episcopale il 6 gennaio 2003, nella basilica di San Pietro in Vaticano, per imposizione delle mani del Santo Padre Giovanni Paolo II.

Il 18 novembre 2006 papa Benedetto XVI lo nomina Arcivescovo metropolita di Messina Lipari Santa Lucia del Mela ed Archimandrita del Santissimo Salvatore; succede a Giovanni Marra, dimessosi per raggiunti limiti di età. Il 13 gennaio 2007 prende possesso canonico dell'Arcidiocesi nella Basilica cattedrale di Messina e ne rimane al governo fino al 24 settembre 2015, quando Papa Francesco accetta la sua rinuncia in conformità al canone 401 § 2 del Codice di Diritto Canonico, per motivi di salute. È stato Vescovo delegato per le Migrazioni della Conferenza Episcopale Siciliana nel quinquennio 2008-2012. La sua sensibilità verso i migranti lo porta a dedicare una particolare attenzione alle due Comunità cattoliche asiatiche, quella srilankese e quella filippina. Nasce prima la Cappellania srilankese a cui viene assegnata la Chiesa di Sant'Elia. A seguire, l'Arcivescovo si adopera perché anche la comunità filippina potesse essere seguita da un cappellano di madre lingua. Una comunità, quella filippina, che si è inserita nella città di Messina a partire dai primi anni del 1990 ricoprendo il settore lavorativo della collaborazione domestica e dell'assistenza alla persona. Dapprima sono arrivate le donne e poi, con i ricongiungimenti familiari, sono diventate sempre più numerose le famiglie.

Ancora prima della istituzione della Cappellania, quando la Chiesa diocesana non aveva ancora compreso l'insediamento stabile dei filippini e il loro bisogno di una cura spirituale, la comunità, aiutata da padre Avelino Abueg, che svolgeva il suo ministero presso la parrocchia "Stella Maris" di Minissale, celebrava l'eucaristia ogni domenica presso l'Istituto "Don Bosco" delle Figlie di Maria Ausiliatrice. Appuntamento mantenuto nel tempo grazie ai sacerdoti salesiani che celebravano in lingua inglese e si sono succeduti in questo importante servizio (don Francesco Varagona, don Gianni Russo, don Michele Viviano, …). Fino al servizio svolto da p. Giuseppe Triglia, sacerdote diocesano, che ha imparato lo stretto necessario per poter celebrare in lingua tagalog.

Nel tempo si è venuta a creare una scissione interna alla comunità e una parte dei fedeli ha iniziato a celebrare la Messa domenicale presso la Chiesa dello "Spirito Santo" delle Suore Figlie del Divino Zelo. Fondamentale la disponibilità di p. Antonio Paciello, sacerdote rogazionista, che ha preso a cuore questo servizio celebrando l'eucaristia in lingua tagalog.

Nel 2014, a motivo del trasferimento di p. Paciello, sorge la necessità di provvedere alla sua sostituzione per garantire quanto ormai di stabile veniva assicurato a quella comunità. A questo punto, mons. La Piana e il direttore Migrantes, diacono Santino Tornesi, ritengono necessario dare una svolta alla cura spirituale dei fedeli filippini

con la costituzione della Cappellania e l'unificazione delle due realtà. Una decisione fortemente voluta per dare un segno di comunione e di servizio ecclesiale, quale impegno di una Chiesa diocesana che sente di dover farsi carico di quella porzione di popolo di Dio a lei affidata. Così, in accordo con la Fondazione Migrantes, si ricerca una figura di sacerdote a cui affidare il servizio della nascitura Cappellania. Si sceglie di chiedere ai Padri Rogazionisti della Diocesi, che hanno una Ispettoria nelle Filippine, se potessero individuare un profilo adeguato.

Il diacono Tornesi assieme a p. Jessie Martirizar rcj, Consigliere Generale e responsabile delle Missioni dei Rogazionisti, iniziano un lavoro di interlocuzione che porterà ad una richiesta formale, da parte dell'Arcivescovo La Piana, a p. Angelo Mezzari rcj, Superiore Generale dei Rogazionisti, di un sacerdote da destinare al servizio dei fedeli filippini (prot. n. 39/14/8). P. Mezzari comunica la richiesta a p. Herman Abcede rcj, Superiore Provinciale della Provincia Rogazionista delle Filippine che, dopo aver consultato il Consiglio provinciale e dialogato con alcuni confratelli, con lettera del 13 aprile 2014 (prot. n. 31/14) comunica al Superiore Generale la disponibilità di un sacerdote a ricoprire l'incarico, nella persona di p. Ferico Duque rcj. Con la lettera del 24 aprile 2014 (prot. n. 139/14) il Superiore Generale, p. Angelo Mezzari rcj, dà il benvenuto ed esprime la gratitudine a p. Ferico per aver accolto il nuovo incarico, con il trasferimento nella Provincia italiana del Centro-Sud pur mantenendo la sua appartenenza giuridica alla Provincia delle Filippine. Viene anche precisato che p. Duque, nel tempo in cui non sarà impegnato dal servizio alla comunità filippina collaborerà agli impegni della Basilica Santuario di Sant'Antonio di Padova, dove risiederà insieme alla Comunità dell'Istituto. Con lettera del 24 maggio 2014 (prot. n. 124/14), p. Angelo Sardone rcj, nella qualità di Superiore Provinciale della Provincia Centro-Sud, ha dato ufficialmente il benvenuto a p. Duque nella Provincia e nella Comunità dei Padri Rogazionisti di Messina.

P. Ferico Duque è arrivato in Italia, a Roma, il primo ottobre 2014 e si è trasferito a Messina il 23 ottobre dopo aver concluso le pratiche necessarie per il suo titolo di soggiorno. Si reca nella sua nuova destinazione accompagnato da due confratelli che risiedono nella capitale: p. Jessie Martirizar rcj, Consigliere Generale dei Rogazionisti e p. Nilo Pelobello rcj. A Messina vengono accolti dal Superiore della Casa Madre dei Rogazionisti, p. Giorgio Nalin rcj, dove p. Ferico soggiornerà per tutta la durata del suo servizio.

Il 30 ottobre 2014, in episcopio, p. Ferico accompagnato da p. Giorgio Nalin incontra l'Arcivescovo e il diacono Santino Tornesi per una presentazione e una descrizione dell'incarico affidatogli nella cura della Cappellania, con il relativo inserimento nel "sostentamento clero". Mons. La Piana, in maniera decisa, comunica che a partire dall'insediamento della Cappellania verrà riconosciuta una sola Comunità e non saranno permesse altre celebrazioni eucaristiche domenicali.

Il 7 novembre 2024, nella sede dell'Ufficio diocesano Migrantes, si sono incontrati il diacono Santino Tornesi, p. Ferico e i due sacerdoti che, in maniera volontaria e senza alcun mandato dell'Arcivescovo, fino allora avevano curato la celebrazione eucaristica domenicale delle due comunità filippine. Uno scambio di informazioni

utili all'insediamento del nuovo cappellano e per ribadire quanto comunicato dall'Arcivescovo: la Cappellania sarà l'unico luogo riconosciuto per la cura spirituale della comunità cattolica filippina; sarà destinata una sede diversa da quelle fino ad allora utilizzate dalle due Comunità.

Il passo successivo è stato quello di incontrare le due comunità nei luoghi dove venivano accolte, per presentare p. Ferico e per comunicare le disposizioni dell'Arcivescovo;

- il 12 novembre 2014, alle ore 18, il direttore dell'Ufficio diocesano Migrantes, diac. Santino Tornesi, accompagna p. Ferico presso l'Istituto "Don Bosco", sede di una delle due Comunità, per incontrare alcuni dei suoi rappresentanti. Sono presenti all'incontro don Giuseppe Triglia e sr. Anna Pizzo fma, che da sempre ha curato l'accoglienza dei fedeli filippini.;
- nella stessa giornata, alle ore 20.30, il diac. Tornesi e p. Ferico si sono recati presso la Casa Madre delle Suore Figlie del Divino Zelo, per incontrare una delegazione della Comunità che si radunava nei locali della Chiesa dello "Spirito Santo" per la celebrazione e per le attività pastorali. La Comunità, come accennato in precedenza, era stata affidata, con mandato arcivescovile, a partire dal 28 febbraio 2008, a p. Antonio Paciello, religioso rogazionista. Fino al suo trasferimento che è stato nell'agosto del 2012. Da quella data e fino al 2014 la Comunità, senza uno specifico mandato, è stata seguita da p. William Literato, sacerdote diocesano di origine filippina, e da due suore Fdz anch'esse di origine filippina (sr. Carolina Saquilabon e sr. Rosario Gallano).

In entrambi gli incontri è stato lasciato, ai partecipanti, uno spazio per le domande e le richieste di chiarimento. C'è stata una piena accoglienza, da parte di tutti, sulle disposizioni indicate dall'Arcivescovo.

In attesa che S. E. Mons. La Piana concludesse l'iter per l'assegnazione della sede per la Cappellania:

- il 16 novembre 2014, alle ore 17, p. Ferico celebra la sua prima Messa in tagalog presso la cappella dell'Istituto "Don Bosco" delle Suore salesiane.
  P. Giuseppe Triglia, che concelebra con lui, lo presenta a tutta la Comunità;
- il 23 novembre 2014, alle ore 17, p. Ferico celebra la sua prima Messa in tagalog presso la chiesa dello "Spirito Santo" e viene presentato alla Comunità;
- il 26 novembre 2014, alle ore 18, presso il Santuario S. Antonio dei Padri Rogazionisti, p. Ferico incontra i rappresentanti delle due Comunità, delle organizzazioni e associazioni filippine presenti a Messina per condividere con loro il programma delle future attività e decidere in quale luogo celebrare la domenica in attesa che venga comunicata, dall'Arcivescovo, la sede della Cappellania. Si decide di celebrare una sola eucaristia, a domeniche alterne, nella sede delle due comunità. All'incontro erano presenti: il diacono Tornesi, p. Triglia, p. Literato, sr. Anna Pizzo e sr. Rosario Gallano;

- domenica 30 novembre 2014, prima di Avvento, sono state celebrate ancora due Messe, alle 15.30 presso l'Istituto "Don Bosco" e alle 17.30 presso la Chiesa dello "Spirito Santo";
- domenica 7 dicembre 2014, seconda di Avvento, p. Ferico ha celebrato la Messa in tagalog, con entrambe le comunità, presso la Cappella delle Suore salesiane. A conclusione dell'eucaristia ha annunciato quanto a lui comunicato dall'Arcivescovo: la Cappellania Cattolica Filippina avrà sede presso la Chiesa della Medaglia Miracolosa che si trova a Messina in via del Santo n. 21 - Istituto "Collereale";
- lunedì 8 dicembre 2014, in occasione della solennità dell'Immacolata concezione, alle ore 17, presso la Chiesa dello "Spirito Santo", p. Ferico celebra la Santa Messa in tagalog con i fedeli di entrambe le comunità;
- mercoledì 10 dicembre 2014, p. Ferico ha convocato nuovamente tutti i rappresentanti incontrati in precedenza e ha costituito un "Gruppo ristretto" (Core Group) temporaneo per programmare il trasferimento nella nuova sede e che rimarrà in vigore fino a quando, dopo l'insediamento definitivo, verrà sostituito da un nuovo "Gruppo ristretto" scelto dai membri della Comunità e approvato dal Cappellano;
- giovedì 11 dicembre 2014, p. Ferico e il diac. Tornesi si sono recati presso l'Istituto "Collereale" per incontrare il direttore, mons. Nino Caminiti, fissando per la domenica successiva l'insediamento della Cappellania nella Chiesa a loro assegnata.

Il **14 dicembre 2014**, **terza domenica di Avvento**, si insedia la Cappellania Cattolica Filippina presso la Chiesa della Medaglia Miracolosa e p. Ferico ha celebrato la sua prima Messa in tagalog nel luogo voluto dall'Arcivescovo per la pastorale a favore di tutti i fedeli filippini presenti nella Diocesi. A conclusione della celebrazione il Cappellano ha rivolto il suo ringraziamento a tutti i presenti per il sostegno e la collaborazione che ha ricevuto dal giorno del suo arrivo, i fedeli filippini e i volontari dell'Ufficio diocesano Migrantes. Subito dopo ha preso la parola il diac. Santino Tornesi e ha rinnovato la gratitudine a p. Ferico per aver accettato l'incarico che dalle Filippine lo ha portato a Messina per la cura spirituale dei suoi connazionali in un percorso che li porti al pieno inserimento nella Chiesa locale, nel rispetto dei tempi necessari. Un ringraziamento particolare alle Suore Vincenziane, alla Madre superiora, sr. Anna Marie, e alla sacrista, sr. Aurelia.

Dopo la Messa, p. Ferico ha incontrato il "Core Group". Si è discusso dell'organigramma e della struttura "WESTY" ("Worship, Education, Service, Temporalities & Youth"). I presenti sono stati invitati a dare, volontariamente, la loro adesione a uno o due dei settori della struttura.

Con questo atto nasceva formalmente la Cappellania Cattolica Filippina di Messina, successivamente denominata: **Comunità Cattolica Filippina di Messina** o **FCCM** (dal *"FCCM Manual - 4th Edition"*).

La FCCM, in comunione e sinergia con l'Ufficio diocesano Migrantes, organismo diocesano per la pastorale della mobilità umana presieduto dall'Arcivescovo, ha sempre sviluppato il suo programma secondo gli orientamenti della Chiesa locale, di cui i fedeli filippini si sentono parte a pieno titolo. La collaborazione con l'Ufficio Migrantes, dove la Cappellania è presente con il Cappellano e i collaboratori da lui indicati, è dettata dalla prospettiva di un cammino che, dentro la pastorale diocesana porti, con il tempo necessario, alla piena integrazione nella comunità diocesana.

Tutto questo è agevolato dall'attenzione paterna di S. E. l'Arcivescovo Giovanni Accolla e del Vescovo ausiliare, S. E. Mons. Cesare Di Pietro.

"VARIE ATTIVITÀ DEL CAPPELLANO E DELLA CAPPELLANIA":

- Sante Messe (Feriali e festivi, "Messa dei Giovani" - Ogni prima domenica del mese)
- Confessione e direzione spirituale
- Cresima (ogni ultima domenica di settembre, nell'occasione del GMMR)
- Visite e Unzione degli infermi
- Visite alla famiglia/domiciliare
- Catechesi per gli adulti e cresimandi
- Ritiri Spirituali e "Kumpisalang Bayan" (Confessioni - Avvento e Quaresima)
- Pellegrinaggi (nazionali e internazionali)
- Processioni ("Santacruzan" – mese di maggio)
- "Via Crucis" (Tutte le domeniche di Quaresima)
- "Visita Iglesia" (ogni Giovedì Santo)
- Spettacoli, concorsi ed estrazioni di lotterie
- Benedizioni (case, automobili, articoli religiosi, ecc.)
- Santo Rosario e Novene (Online – mercoledì e sabato e anche nella Cappellania)
- Riunioni del Consiglio Pastorale (ogni ultima domenica del mese)
- Riunioni dei Comitati (di solito dopo la Messa domenicale)
- Formazioni, seminari, "workshop" e "team building"
- Corsi fotografici e "photowalk" - passeggiate fotografiche (c/o Comitato Documentazione)
- Zumba & Prove di Danza (c/o Comitato Culturale)
- Corsi di inglese per bambini (c/o Comitato di Assistenza alla Famiglia)
- Gite (c/o Comitato Culturale)
- Programmazione e valutazione annuale (mese di gennaio)
- "Brigada Ecclesia" o Pulizie Generali (mese di settembre)
- Assistenza elaborazione documenti (in collaborazione con l'Ufficio Migrantes)
- Riferimenti di lavoro
- Incontro online con tutti cappellani filippini in Italia (ogni terzo lunedì del mese)
- Convegno di tutti cappellani filippini in Italia (di solito nel mese di novembre)

- Incontri con il direttore e operatori/volontari dell'Ufficio Migrantes (livello diocesano e regionale)

ALTRI:
13 Comitati/Commissioni
Consiglio Pastorale - 38 membri
Ministranti - 40
Lettori - 23
Ministro Straordinario dell'Eucaristia - 1